

ORDINANCE NO. 2023-04

ORDINANCE TO AMEND ARTICLE IV OF CHAPTER 2 OF THE MUNICIPAL CODE BOARDS AND COMMISSIONS

THE VILLAGE BOARD OF THE VILLAGE OF KEWASKUM, WASHINGTON COUNTY
WISCONSIN, DO ORDAIN AS FOLLOWS:

Section 1. That Chapter 2 Article IV of the Municipal Code of the Village of Kewaskum, relating to Boards and Commissions should be amended as follows:

DIVISION 1. GENERALLY

Sec. 2-236. Economic development/advisory committee.

- (1) *Purpose of chapter/section.* The economic development/advisory committee, referred to in this chapter as ED/AC, shall be a citizens advisory committee whose purpose shall be to advise the village board on matters of economic development, promoting economic development activities that will assist in improving economic conditions in the Kewaskum area, developing and promoting the village industrial, commercial and residential base and to assist on specific matters assigned to it by the village board.
 - (a) *Mission statement.*

"Promoting the economic development of the Kewaskum area."
- (2) *Composition.* The ED/AC shall consist of seven members and one ex-officio member as follows:
 - (a) The village president or Village Board Trustee designee;
 - (b) A member of the village plan commission;
 - (c) Three citizens whose principle occupation shall be business owners or managers of business in the Village of Kewaskum with known interest in local economic development, of which two may be nonresidents;
 - (d) Two citizens having general knowledge of the affairs of the village and interest in local economic development;
 - (e) An ex-officio member who shall be the village administrator (or alternate clerk) and shall serve as secretary;
 - (f) The chairperson shall be elected from the members and shall serve for a period of one year.
- (3) *Appointments; terms; vacancies.*
 - (a) All appointments shall be made by the village president and confirmed by the village board.

- (b) Appointments of the five citizen members shall be for staggered three-year periods, except that those first appointed: one shall be for one year; two shall be for two years, and two shall be for three years.
 - (c) The plan commission member shall serve a two-year term and will be appointed in May of odd-numbered election years.
 - (d) Vacancies will be filled in the same manner as the original appointment for the unexpired term of office thereof.
- (4) *Powers and duties.* The economic development/advisory committee shall "promote the economic development of the Kewaskum area."
- (a) Guide and coordinate the efforts of local individuals and organizations concerned with the economic development of the village when applicable.
 - (b) Assist if requested with the possible retention of existing employment opportunities and encourage the expansion of existing business and industry in the village by helping to meet the needs of existing employers.
 - (c) Assist if requested in the creation of new employment opportunities.
 - (d) Support and promote economic development in the village through the improvement of the provision of the communities facilities and services that will assist in the expansion of employment opportunities.
 - (e) To assist the village in marketing coordinating and facilitating the development of any proposed and future Kewaskum business parks.
 - (f) The committee may act as liaison between the village board, plan commission and private development groups, such as the chamber of commerce and shall recommend to the village board such action of the committee as determined as necessary.
 - (g) When necessary, solicit community input to establish a vision of the Kewaskum area. Hold informational workshops for local businesses, officials and residents to broaden the base of viewpoints when and if necessary.
 - (h) When necessary, the committee may utilize the services of the village's engineers, the village attorney and other village officials and employees, upon such basis as shall be mutually agreed to or as may be determined by the village board.
 - (i) The committee may suggest, develop and recommend feasible methods of financing and other measures of public input into the economic development process.
 - (j) The committee shall have the authority to make all necessary rules governing its own proceedings, but generally follow Roberts Rules of Order.
 - (k) The committee shall annually report to the village board or report on any type of achievements regarding the fulfillment of any of such programs.
 - (l) The committee shall work with the county and state as well as any other agency or governmental body that would best benefit the goals of said committee, in the promotion of economic development for the Village of Kewaskum and area.

- (5) *Meetings.* One regular/annual meeting of the economic development/advisory commission shall be held in May of each year. Special meetings of the committee may be called by the chairperson or any two members upon reasonable notice to all other members. The village board may request the committee to also meet to address an issue of community importance.

(Code 1983, § 1.36; Ord. No. 97-2, § 1.36, 3-17-97; Ord. No. 2003-05, § 1.36, 4-7-03)

State law reference(s)—§ 66.52, Wis. Stats.

Note(s)—This chapter is adopted in order to facilitate village action in the promotion of industry and it is intended that the carrying out the intent of § 66.52, Wis. Stats., shall be the purpose of this section and only the authority contained in this section, in § 66.52, Wis. Stats., and such authority as is granted by the village board shall be carried out by the economic development/advisory committee.

Secs. 2-237—2-260. Reserved.

DIVISION 2. BOARD OF REVIEW

Sec. 2-261. Board of review.

- (a) *Composition.* The board of review shall consist of five members, the village president, clerk, one village board member and such other officers/members, other than the assessor, as the village board may determine. The village president to serve for term of office, the village clerk to serve indefinitely, and two at large seats to serve staggered five-year terms.
- (b) *Alternate members of the board of review.* Pursuant to §§ 70.47(6m)(c) and 70.46(1), Wis. Stats., the village board hereby provides for the appointment of alternates to serve on the village board of review in the event a standing board member of the board of review is removed or unable to serve for any reason. Alternate appointments will serve staggered five-year terms.
- (c) *Powers and duties.* As currently noted under subsection (b) [§§ 70.46 and 70.47, Wis. Stats.].

(Code 1983, § 1.30; Ord. No. 2004-05, 5-17-04)

Sec. 2-262. Assessor confidentiality.

Whenever the assessor, in the performance of the assessor's duties, requests or obtains income and expense information pursuant to § 70.47(7)(af), Wis. Stats., or any successor statute thereto, then, such income and expense information that is provided to the assessor shall be held by the assessor on a confidential basis, except, however, that said information may be revealed to and used by persons: in the discharging of duties imposed by law; in the

discharge of duties imposed by office (including, but not limited to, use by the assessor in performance of official duties of the assessor's office and use by the board of review in performance of its official duties); or pursuant to order of a court. Income and expense information provided to the assessor under § 70.47(7)(af), unless a court determines that it is inaccurate, is, per § 70.47(7)(af), not subject to the right of inspection and copying under § 19.35(1), Wis. Stats.

(Ord. No. 2000-01, § 1, 4-17-00)

Secs. 2-263—2-280. Reserved.

DIVISION 3. POLICE AND FIRE COMMISSION¹

Sec. 2-281. Membership.

The police and fire commission shall consist of five citizens of the village appointed by the village president, subject to confirmation by the village board. Three commissioners shall constitute a quorum and no more than three shall belong to the same political party. The commission shall keep a record of its proceedings.

(Code 1983, §§ 1.31(1), 4.02)

Sec. 2-282. Term of office.

Each member of the commission shall be appointed for a term of five years and shall serve without salary. The president shall annually, between the last Monday of April and the first Monday of May, appoint in writing to be filed with the secretary of the commission, one member for a term of five years, except the initial commission, which shall be appointed in its entirety, but with varying terms.

(Code 1983, §§ 1.31(2), 4.02)

Sec. 2-283. Organization.

The police and fire commission shall designate a president and secretary from among its members and assign duties to each of them as are common to such offices. The commission shall establish regular meeting dates and reasonable rules of procedure. Special meetings may be held upon proper notice when occasion demands.

(Code 1983, § 1.31(3))

Sec. 2-284. Powers and duties.

The powers and duties of the police and fire commission shall be those prescribed in § 61.65, Wis. Stats., and elsewhere in the statutes.

(Code 1983, § 1.31(4))

Sec. 2-285. Meetings.

One regular/annual meeting of the commission shall be held in April of each year. Special meetings of the commission may be called by the chair or any two members upon reasonable notice to all other members.

(Code 1983, § 1.31(5); Ord. No. 96-6, 7-15-96)

Secs. 2-286—2-305. Reserved.

DIVISION 4. PLAN COMMISSION²

Sec. 2-306. Plan commission.

The plan commission shall consist of the village president or designee, who shall be its presiding officer, five citizen members of recognized experience and qualifications, and a member of the village board, who shall be elected by the village board by a two-thirds vote. The five citizen members shall be appointed by the president, one annually during April for a term of three years.

(Code 1983, § 1.34)

Secs. 2-307—2-330. Reserved.

DIVISION 5. BOARD OF ZONING APPEALS³

Sec. 2-331. Membership.

The board of zoning appeals shall consist of five citizens of the village appointed by the village president, subject to confirmation by the village board, for terms of three years beginning on May 1 succeeding appointment. The village president may appoint for staggered terms of three years, two alternate members, who shall act with full power only when a member of the board refuses to vote because of interest or where a member is absent.

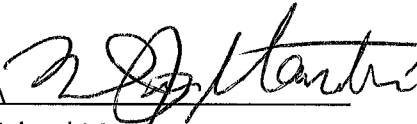
(Code 1983, § 1.35)

Secs. 2-332—2-365. Reserved.

Section 2. Severability. The several sections of this Ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the Ordinance. The remainder of the Ordinance shall remain in full force and effect. Any other Ordinances whose terms are in conflict with the provisions of this Ordinance are hereby repealed as to those terms that conflict.

Section 3. This Ordinance shall take effect immediately upon passage and publication as provided by law.

Passed and adopted by the Village Board of the Village of Kewaskum, Washington County, Wisconsin, this 18th day of May 2023.


Michael Martin
Village President

ATTEST:


Tammy Butz
Assistant Administrator/Clerk