

Village Board Meeting
January 20, 2020
7:00 PM

The Kewaskum Village Board, Washington County, Wisconsin, met in regular session in the Council Room of the Municipal Building, 204 First St. Kewaskum, WI

President Scheunemann called the meeting to order at 7:00 p.m. Board members present were Richard Laubach, Sarah Severance, Dave Spenner, Richard Knoebel, Jim Hovland & Kevin Scheunemann. Members excused: Jim Wright. Staff members present: Administrator Matt Heiser, Fire Chief Mark Groeschel, Police Chief Tom Bishop, DPW Working Foreman Dennis Aupperle, Treasurer Julie Hundertmark, and Clerk Tracie Sette. Members from the community and the news media were also present.

Notice of the meeting had been posted at PNC Bank, Kewaskum Post Office and at the Municipal Building on Friday, January 17, 2020. Notice was also forwarded to the Village Board, Village Attorney, and the News Media.

Motion by Trustee Knoebel to approve January 6, 2020 meeting minutes, Trustee Severance seconded, voice vote, motion carried.

Fire Chief Mark Groeschel did not have a December report but informed the Board the Fire Department will undergo an audit in February 2020.

Police Chief Tom Bishop provided the Board with the December report and reiterated a few highlights of the month including Shop with a Cop.

DPW Working Foreman Dennis Aupperle report highlights:

- Christmas Tree pick up is almost finished
- Snow plowing efforts have been plentiful the past couple weeks
- Plow Truck received some welding repair
- Eleven properties are on the list for sidewalk clean-up

Administrator Matt Heiser report:

- Washington County will be hosting the Tough Mudder as a fund raiser for the 9/11 Memorial
- The Kewaskum Chamber will be holding an event at Holy Trinity on March 3, 2020 for the unveiling of the new book about the history of Kewaskum written by Aaron Laatsch and Anne Trautner.

Clerk Tracie Sette informed the Board Congressman Jim Sensenbrenner will be holding a meeting at the Village Hall on January 31st at 10:30 a.m. in the Community Room which will be open to the public.

Treasurer Julie Hundertmark reported the cash on hand and investment report. The Board requested a copy of the 2019 water & sewer expenditures.

Trustee Knoebel motioned to approve payment of the bills, Trustee Hovland seconded. Voice vote, motion carried.

The Plan Commission met on January 15, 2020 to change the site plan for Prairie Gardens and approve a certified survey map for property in the Town of Kewaskum (within the 1.5 mile extra territorial zone). The certified survey map approval will be addressed later in this meeting.

The Library Board met on January 13, 2020 to approve December expenditures, a new vacation policy, and to review the performance appraisal of the Library Director.

The Mid Moraine dinner meeting will take place on January 22, 2020 in Hartford, WI.

A discussion took place regarding Resolution R2020-01 a Notice of Advisory Referendum to be placed on the April ballot. Administrative staff members of the Village of Kewaskum and Washington County met to work out a plan to share county sales tax for road projects. After discussion, President Scheunemann motioned to pass Resolution R2020-01, there was no second, motion failed.

Trustee Hovland motioned to approve the certified survey map for the parcel located in the Town of Kewaskum (#T8-0405), seconded by Trustee Knoebel. Voice vote, motion carried.

A discussion ensued about a memorial bench for Terrina Fellenz to be located near the Library. The Fellenz memorial fund will pay for the bench. Dennis Aupperle will speak with Lori Kreis regarding best placement. Trustee Spenner motioned to accept the gift of the memorial bench with gratitude with the only condition that placement of the bench be worked out with DPW Working Foreman so the installation is not a hazard or additional maintenance is not created, Trustee Severance seconded. Voice vote, motion carried.

Administrator Heiser explained that Microsoft components on the Police Server are due to sunset at the same time as Windows 7. A virtual server on the Village box is being proposed. The KPD outlay fund will completely fund the purchase with no additional monies to be added to the budget. Trustee Knoebel motioned to approve the purchase, Trustee Severance seconded. Voice vote, motion carried.

Administrator Heiser explained the DPW Leaf Vac needs repair. The approximate cost for repair is \$16,000 with the expectation of 7-10 additional years of service life. There are no outlay funds available. A new Leaf Vac may cost \$35,000 or more. Administrator Heiser recommends funding by adding to the 2020 road projects. Trustee Spenner motions to approve repairing the Leaf Vac, seconded by Trustee Laubach, voice vote. Motion carried.

A discussion took place on the newly proposed rental agreement including the fee structure. Many non-profit organizations pointed out they donated items/funds to the annex over the years and thus the Board would like to remove fees for category 1 organizations. Non-profit organizations must provide a copy of 501c3 paperwork in order to be exempt from fees. The

fee structure will be revisited at a meeting in August 2020 to assess revenues/expenses.

President Scheunemann motioned, Trustee Knoebel seconded to:

- 1) Change category 1 to all zeros across the board
- 2) Adjust hours at Annex to midnight
- 3) Cross out "River Hill Park closes at 10:00 p.m." to allow the park to remain open till 11:00 p.m.
- 4) Sale of refreshments altered from 10:00 p.m. to 11:00 p.m.
- 5) Include all red line changes in agreement

After a voice vote, motion carried.

Public Comments:

A resident thanked the DPW for snowplowing, a job well done.

Representatives from Westbury Bank explained they are looking forward to rebuilding and hope to accomplish sooner than later.

President Scheunemann motioned to adjourn to Closed Session at 8:13 p.m. seconded by Trustee Hovland pursuant to WI Statute §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Specifically discussed was FEMA flood plain violations. The Village Board, Administrator, Attorney, Village Engineer and Clerk were present for the Closed Session. Motion carried by roll call vote: Laubach-aye, Severance-aye, Spenner-aye, Knoebel-aye, Hovland-aye, Kevin Scheunemann-aye. (6-0).

Open session resumed at 8:38

President Scheunemann motioned to allow Westbury Bank to be issued a building permit, conditional upon no objection from FEMA during the interim process and partial indemnification of any revised requirements of the property from FEMA by Westbury Bank and the occupancy permit be issued once the property is removed from the Community Assistance Visit (CAV), seconded by Trustee Hovland. Voice vote, motion carried.

Trustee Knoebel motioned to adjourn meeting at 8:40 p.m., seconded by Trustee Severance and carried by roll call vote: Laubach-aye, Severance-aye, Spenner-aye, Knoebel-aye, Hovland-aye, Kevin Scheunemann-aye. (6-0).

Tracie Sette
Clerk/Deputy Treasurer