

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Community Room, 204 First Street.

Committee Members Present: Meltz, Hovland, Hesse, Westphal, Mayer, and Radeztsky

Excused Absent: Zemlicka

Staff Members Present: Kreis, Gitter and Butz

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Radeztsky, seconded by Mayer to approve the December 13, 2021 meeting minutes, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Westphal, seconded by Radeztsky to approve payment of bills, voice vote, motion carried.

Budget Review – Kreis reviewed the budget summary through December 2021.

REPORTS

LIBRARY

Circulation – Circulation is up 27.7% over last year. Ancestry.com still popular and e-books usage is up 25%.

Monarch System – Kreis reported that the next meeting is January 13, 2022.

Director's Report – Lori Kreis provided her report:

- Upcoming programs reviewed. The calligraphy class was cancelled, recipe club meets next week at 1:30 pm and Storytime will focus on East Asia – Year of the Tiger
- Library Technical Services Assistant job still posted
- Changes made to staffing hours
- Next staff meeting is February 5th
- Promoting workforce development training
- Started cataloging the Library of Things
- Anonymous donation of \$3,100 received
- Continuing education hours submitted
- Annual Report will be presented at the February meeting

Washington County Library Services Board – The next meeting is January 20, 2022.

VILLAGE BOARD – Hovland provided an update on Village Board activities.

SCHOOL DISTRICT – Andy Mayer reported that Kimberly Kluge reached out to collaborate with Beanstack.

CHAMBER OF COMMERCE – Next meeting on January 11th.

SHARED FACILITIES – Next meeting will be January 17th.

NEW BUSINESS

Motion by Meltz, seconded by Hovland to approve Circulation Policy with changes noted, voice vote, motion carried.

Village of Kewaskum
Library Board
Meeting Minutes
January 10, 2022, 1:30 P.M.

Motion by Meltz, seconded by Mayer to recommend six-month Tessar CD renewal with interim research on the utilizing the Village's investments with Ehlers, voice vote, motion carried.

New Library logo options reviewed, item tabled with direction to uses books with one tree in front of oval.

No action taken on library meeting dates.

OLD BUSINESS

Motion by Meltz, seconded by Radeztsky to convene into closed session pursuant to Section 19.85(1)(c) Wis. Stats. to discuss the Director's performance evaluation, carried by roll call vote: Westphal – aye, Hesse – aye, Radeztsky – aye, Mayer – aye, Meltz – aye, Hovland – aye (6-0).

Motion by Meltz, seconded by Westphal to re-convene into open session pursuant to Section 19.85(2) Wis. Stats., voice vote, motion carried.

Trustee Training video, Board Ethics, was watched and discussed.

Next meeting date February 14, 2022 at 1:30 p.m.

Motion by Radeztsky to adjourn at 2:44 p.m.

Tammy Butz
Village Clerk

Approved: February 14, 2022