

The Kewaskum Village Board, Washington County, Wisconsin met in regular session at the Kewaskum Annex Building, 1308 Fond du Lac Avenue.

Board Members Present: Laubach, Severance, Spenner, Knoebel, Wright, Hovland, and Scheunemann

Staff Members Present: Heiser, Aupperle, Groeschel, Hundertmark, Butz, Kreis, Bishop and Steiner

President Scheunemann called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Trustee Wright, seconded by Trustee Hovland to approve the January 18, 2021 meeting minutes, voice vote, motion carried. Trustee Spenner clarified discussion from the January 18<sup>th</sup> Village Board meeting, in regards to trustee residency.

**PUBLIC HEARING** - none

**APPEARANCE BY CITIZENS** – none

#### **REPORT OF DEPARTMENT HEADS**

**Fire Chief Mark Groeschel** – no report

**Police Chief Tom Bishop** – no report

**DPW Working Foreman Dennis Aupperle** – reported on DPW activity:

- Meters installed: six radio read and four for new construction
- A total of 6 properties, from two snow events, were invoiced for snow removal
- Repair on Truck 11 was completed, in house
- The old plow sold for \$320

**Administrator Matt Heiser** – reported that the Arts Council will be hosting Music in the Park this summer and provided clarification on residency requirements for submitting nomination papers.

**Clerk/Deputy Treasurer Tammy Butz** – reported on delinquent utility accounts

**Treasurer/Deputy Clerk Julie Hundertmark** – no report

**Library Director Lori Kreis** - provided a report on Library activity

#### **COMMITTEE REPORTS**

**Administrative Committee** – no report

**Protection & Public Safety** – no report

**Public Works and Public Services** – no report

**Plan Commission** – Next meeting on February 3, 2021

**Park & Recreation** –Next meeting is February 3, 2021

**Library Board** – Next meeting is February 8, 2021

**Mid-Moraine** – no report

#### **UNFINISHED BUSINESS**

Outstanding items were reviewed, with the following action items:

- Administrator Heiser recommended that the list be prioritized.
- Trustee Wright requested that the Park and Recreation Committee be assigned the parking by Reigle Park.
- Action on proceeding with the community garden will be on the next board meeting agenda.

**NEW BUSINESS** - none

**PUBLIC COMMENT** – none

**CLOSED SESSION**

Motion by President Scheunemann, seconded by Trustee Wright to convene into Closed Session pursuant to Section 19.85(1)(e) Wis. Stats., to discuss a pre-development agreement with McMahon and Company, carried by roll call vote: Knoebel – aye, Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Scheunemann – aye (7-0).

Motion by Trustee Knoebel, seconded by Trustee Spenner to reconvene into Open Session at 8:52 P.M. pursuant to Section 19.85(2) Wis. Stats., carried by roll call vote: Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Knoebel – aye, Scheunemann – aye (7-0).

**OPEN SESSION**

Motion by Trustee Knoebel, seconded by Trustee Hovland to approve the pre-development agreement between the Village of Kewaskum and McMahon and Company, as presented and subject to final legal review and approval, carried by roll call vote: Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Knoebel – aye, Laubach – aye, Scheunemann – aye (7-0).

**CLOSED SESSION**

Motion by President Scheunemann, seconded by Trustee Wright to convene into Closed Session pursuant to Section 19.85(2) Wis. Stats., to discuss the performance evaluation of the Village Administrator, carried by roll call vote: Wright – aye, Spenner – aye, Severance – aye, Knoebel – aye, Laubach – aye, Hovland – aye, Scheunemann – aye (7-0).

Motion by Trustee Knoebel, seconded by Trustee Hovland to adjourn at 9:08 P.M., carried by roll call vote: Wright – aye, Spenner – aye, Severance – aye, Knoebel – aye, Laubach – aye, Hovland – aye, Scheunemann – aye (7-0)

Tammy Butz  
Village Clerk/Deputy Treasurer

Approved: February 15, 2021