

The Kewaskum Village Board, Washington County, Wisconsin, met in regular session in the Council Room of the Municipal Building, 204 First St. Kewaskum, WI

President Scheunemann called the meeting to order at 7:00 p.m. Board members present were Richard Laubach, Sarah Severance, Dave Spenner, Jim Wright, Jim Hovland & Kevin Scheunemann, & Richard Knoebel. Staff members present: Administrator Matt Heiser, DPW Working Foreman Dennis Aupperle, Police Chief Tom Bishop, Fire Chief Mark Groeschel, Treasurer Julie Hundertmark, and Clerk Tracie Sette. Members from the community and the news media were also present.

Notice of the meeting had been posted at PNC Bank, Kewaskum Post Office and at the Municipal Building on Friday, February 14, 2020. Notice was also forwarded to the Village Board, Village Attorney, and the News Media.

Motion by Trustee Wright to approve January 27, 2020 and February 3, 2020 meeting minutes, Trustee Hovland seconded, voice vote, motion carried.

Fire Chief Mark Groeschel provided the December and January reports along with the results of the Ladder and Breathing Apparatus testing conducted in January. All tests passed.

Police Chief Tom Bishop provided the January report.

DPW Working Foreman Dennis Aupperle report highlights:

- Snow plowing occurred twice since last meeting, new sidewalk lists were generated
- CPR training complete
- A water main break has been repaired

Administrator Matt Heiser report:

- Police & Fire Commission will approve membership and will begin adding a January meeting moving forward.
- The Brooklane project was originally estimated to cost \$1.5M. If only a portion of the project is completed, the cost would be closer to \$1M. If combined with other Village projects costs could rise to \$1.7M which would increase taxes by 8%. Administrator Heiser will explore reducing this amount of debt.
- Zimmerman Architect executive summary was distributed tonight to the Board and will be discussed at the next Library Board and Shared Facility Committee meeting. President Scheunemann requests this summary be fully vetted by both committees when presented to the Village Board.

Clerk Tracie Sette reminded the Board Tuesday, February 18th is the Spring Primary.

Treasurer Julie Hundertmark provided the Cash on Hand and Investment Report.

Library Director Lori Kreis provided a report to the Board. Highlights include:

- The 2019 Annual Report was submitted to the Department of Public Instruction.
- Wireless printing is now offered in the Library

The Administrative Committee met this evening. Trustee Wright motioned to approve payment of bills along with (3) additional bills as explained by the Treasurer, seconded by Sarah Severance. Voice vote, motion carried. A discussion also ensued regarding practices and costs of over time. Due to excessive over time

incurred, Administrator Heiser is exploring the possibility of adding a new position or expanding work hours for the Administrative Assistant. A proposal will be brought to the next Village Board meeting. The Capital Improvement plan was reviewed. Moving forward, additional departments' Capital Improvement Plans will be reviewed and revised if necessary.

The next Plan Commission meeting will take place on February 25, 2020.

The Library Board met on February 10th and discussed possible fundraising for a future renovation project.

A discussion ensued about the lease agreement between the Village and Kurt & Debbie Schmidt for the Village sign. Trustee Knoebel motioned to approve lease agreement and allow Administrator Heiser to explore moving the sign to a new location, seconded by Trustee Spenner. Voice vote, motion carried.

A discussion occurred about the proposal for renting out the Community Room. Trustee Spenner motioned to approve the proposal with one change in defining a Partner to the Village as 'one of the four' items, seconded by Trustee Severance. Voice vote, motion carried. President Scheunemann would like to revisit this in January.

Administrator Heiser summarized the revisions necessary to the ordinances regarding sidewalk maintenance, lawn cutting, snow removal, and sump pump discharge in order to fit the entire process into a calendar year. (Ordinance #58-113, 58-114, 58-115, 58-116, 58-117, 58-118, 82-6, 82-200, 82-201, 82-202, 82-203, 82-204, 82-205, 82-206, 82-207, 82-208, 58-78, 14-331) The ordinances will be finalized at the next Village Board meeting.

Trustee Wright motioned to approve the Operator's License below, Trustee Severance seconded. Voice vote, motion carried.

Bryan Theisen	Kewaskum, WI	Kewaskum Fire Fighters Association
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Public Comments: A Village resident spoke in favor of allowing XYZ Club to utilize the Municipal Annex building since many of the members pay Village taxes.

Trustee Wright motioned to adjourn meeting at 7:54 p.m., seconded by Trustee Severance and carried by roll call vote: Laubach-aye, Knoebel-aye, Severance-aye, Spenner-aye, Wright-aye, Hovland-aye, Kevin Scheunemann-aye. (7-0).

Tracie Sette
Clerk/Deputy Treasurer