

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Council Room, 204 First Street.

Committee Members Present: Meltz, Hovland, Hesse, Westphal, Mayer, and Zemlicka

Excused Absent: Radeztsky

Staff Members Present: Kreis, Gitter and Butz

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Westphal, seconded by Hovland to approve the January 10, 2022 meeting minutes, voice vote, motion carried.

**PUBLIC INPUT** – none

#### **FINANCIAL**

**Approval of Bills** – Motion by Zemlicka, seconded by Mayer to approve payment of bills, voice vote, motion carried.

**Budget Review** – Kreis reviewed the budget summary through January 2022 and provided updates to 2021 Budget.

#### **REPORTS**

##### **LIBRARY**

**Circulation** – Circulation is down from last year. Ancestry.com still popular and new cards issued continue to increase, with 16 new cards issued in January 2022.

**Monarch System** – Kreis reported on the January 13, 2022 and February 10, 2022 meetings.

**Director's Report** – Kreis provided her report:

- Upcoming programs reviewed
- Madeline Radke, Library Technical Services Assistant started on February 14, 2022
- Staff meeting held on February 5, 2022
- Reference week is the week of February 14, 2022
- Summer of Learning Program will run from June 6 – August 5, 2022, kickoff on June 13, 2022
- Magazine sale started on February 10, 2022
- East Asia books were purchased with grant funds
- 2021 Annual Year in Review

**Washington County Library Services Board** – Kreis reported on the January 20, 2022 meeting

- Kristine Deiss is not running for re-election, new representative to be appointed
- 5% Reserve totaled \$70,418, our share is \$3,624.53

**VILLAGE BOARD** – Hovland provided an update on Village Board activities.

**SCHOOL DISTRICT** – Mayer reported pm Beanstack usage and Battle of the Books.

**CHAMBER OF COMMERCE** – Zemlicka reported on the Wine Walk and Candidate Forum.

**SHARED FACILITIES** – no update

#### **NEW BUSINESS**

Motion by Mayer, seconded by Zemlicka to accept the 2021 Annual Report, voice vote, motion carried.

Ehlers investments were discussed, recommendation to have Ehlers present to the Library Board.

**Village of Kewaskum**  
**Library Board**  
**Meeting Minutes**  
February 14, 2022, 1:30 P.M.

**OLD BUSINESS**

Motion by Zemlicka, seconded by Meltz to approve the Library logo with the green matching the Village logo green, voice vote, motion carried.

Trustee Training video, United for Libraries, was watched and discussed.

Next meeting date March 14, 2022 at 1:30 p.m.

Motion by Zemlicka to adjourn at 2:41 p.m.

Tammy Butz  
Village Clerk

Approved: March 14, 2022