

The Kewaskum Village Board, Washington County, Wisconsin met in regular session in the Council Room of the Municipal Building, 204 First Street.

Board Members Present: Spenner, Hovland, Wright, Wendelborn, Knoebel and Laubach

Staff Members Present: Gitter, Hundertmark, Butz, Groeschel, Aupperle and Steiner

President Spenner called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Wright, seconded by Laubach to approve the February 7, 2022 meeting minutes, voice vote, motion carried.

Motion by Wright, seconded by Hovland to approve the February 10, 2022 meeting minutes, voice vote, motion carried.

APPEARANCE BY CITIZENS – none

REPORT OF DEPARTMENT HEADS

Fire Chief Mark Groeschel – presented his January report and noted that the 2022 Soup Sampler is cancelled.

Fire Calls	5	Year to date	5
Fire Training	158.00	Year to date	158.00
Other Activities	63.00	Year to date	63.00
Rescue Calls	50	Miles	1253.5

Police Chief Tom Bishop –no report

DPW Working Foreman Dennis Aupperle – reported on DPW activity:

- Working on completing the MS4 Report and Consumer Confidence Report
- Brooklane Street Project is out for bid, opening of bids scheduled for February 25, 2022
- Six new meters installed on Prospect Drive
- Drainage system above Library fixed
- Water main break at 612 Highland Avenue

Administrator Adam Gitter – provided his Administrator Report

Clerk/Deputy Treasurer Tammy Butz – reported that Open Book and Board of Review are scheduled for April 14, 2022 and May 11, 2022, respectively. Open Book will be by phone or e-mail.

Treasurer/Deputy Clerk Julie Hundertmark – provided the January 2022 Cash on Hand and Investments report

Library Director Lori Kreis – Gitter presented the 2021 Year in Review

COMMITTEE REPORTS

Administrative Committee –Hovland reported that the Administrative Committee met earlier this evening and recommends approval of the following items:

Motion by Hovland, seconded by Wright to approve January Accounts Payable, voice vote, motion carried.

Motion by Hovland, seconded by Wright to approve January Payroll, voice vote, motion carried.

Consensus of board to hold Public Hearing on the Main Street Assessments.

Motion by Hovland, seconded by Wright to approve Vendor Maintenance Policy with Administration staff replaced by Administrator, voice vote, motion carried

Protection & Public Safety – no report

Public Works and Public Services – no report

Plan Commission – no report

Park & Recreation – no report

Library Board –Next meeting is March 14, 2022.

Mid-Moraine – no report

Shared Facilities – no report

UNFINISHED BUSINESS

Motion by Knoebel, seconded by Wright to approve the Purchasing Policy, voice vote, motion carried.

NEW BUSINESS

Gitter reviewed the preliminary recommendation from the Sewer Rate Study; no action taken.

Motion by Hovland, seconded by Wright to approve 20% match of \$8,000 towards the Redevelopment Plan, voice vote, motion carried.

Discussion only on proposed changes to the Municipal Code pertaining to Alcohol and Operator Licenses.

Motion by Knoebel, seconded by Laubach to schedule the 2022 Bulk Pickup on April 20, 2022, voice vote, motion carried.

Motion by Wright, seconded by Hovland to approve Operator License for Brandon Rau, voice vote, motion carried.

PUBLIC COMMENT – none

Motion by Knoebel, seconded by Wright to convene into closed session pursuant to Section 19.85(1)(e) Wis. Stats to discuss potential developments in TID #3 and Shared Facilities, carried by roll call vote: Laubach -aye, Hovland – aye, Wright - aye, Wendelborn – aye, Knoebel – aye, Spenner – aye (6-0).

Motion by Knoebel, seconded by Wendelborn to adjourn at 8:07 P.M., carried by roll call vote: Hovland – aye, Wright -aye, Wendelborn – aye, Knoebel – aye, Laubach – aye, Spenner -aye (6-0).

Tammy Butz
Village Clerk/Deputy Treasurer

Approved: March 7, 2022