

The Kewaskum Village Board, Washington County, Wisconsin met in regular session in the Council Room of the Municipal Building, 204 First Street.

Board Members Present: Spenner, Hovland, Wright, Wendelborn, Knoebel and Laubach

Staff Members Present: Gitter, Bishop, Hundertmark, Butz, Groeschel, Aupperle, Kreis and Paulus

President Spenner called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Knoebel, seconded by Laubach to approve the February 21, 2022 meeting minutes, voice vote, motion carried.

APPEARANCE BY CITIZENS – none

PUBLIC HEARING – Spenner opened the Public Hearing on the Class “B” Retail Fermented Malt Beverage application from Jennifer Marx for Kewaskum Athletic Association, Kiwanis Park, Brooklane Dr. for the period of April 18, 2022 to October 18, 2022. No comments. Motion by Knoebel, seconded by Wendelborn to close the public hearing, carried by roll call vote, Hovland – aye, Wright – aye, Wendelborn – aye, Knoebel – aye, Laubach – aye, and Spenner – aye (6-0).

Motion by Knoebel, seconded by Hovland to suspend rules and hear New Business, Item A, voice vote, motion carried.

Brian Roemer/Ehlers Financial reported on the Sewer Utility Rate Study with recommendations for a one-time sewer utility rate increase of 19.7% or phased increase of 6.27% over 3 years and an increase in the flat rate sewer charge. Further review of the Capital Improvement Plans impact on sewer rates is needed. No action taken.

REPORT OF DEPARTMENT HEADS

Fire Chief Mark Groeschel – no report

Police Chief Tom Bishop – provided January and February 2022 reports:

	Jan	Feb		Jan	Feb
Ordinance Citations	16	13			
Traffic Citations	35	41	Traffic Stops	94	100
Traffic Accidents	7	5	OWI Arrests	0	0
Felony Charges	0	1	Misdemeanor Charges	6	8

DPW Working Foreman Dennis Aupperle – reported on DPW activity:

- Main Street sanitary sewer laterals were televised
- Potholes filled throughout village
- New cutting edge installed on plow truck

Administrator Adam Gitter – presented his Administrator Report

Clerk/Deputy Treasurer Tammy Butz – reported on Trustee Training opportunities through the League of WI Municipalities and Wendi Unger/Baker Tilly Auditor.

Treasurer/Deputy Clerk Julie Hundertmark – Hundertmark noted that Wendi Unger/Baker Tilly Auditor is willing to meet with staff, in addition to board members.

Library Director Lori Kreis – reported on Library activities

COMMITTEE REPORTS

Administrative Committee –no report

Protection & Public Safety – no report

Public Works and Public Services – no report

Plan Commission – no report

Park & Recreation – Next meeting is March 17, 2022

Library Board – next meeting is March 14, 2022

Mid-Moraine – Upcoming meetings on March 9, 2022 and March 23, 2022

Shared Facilities – Spenner reviewed history of steps taken by the Shared Facilities Committee and Village Board approvals of quotes.

UNFINISHED BUSINESS

Motion by Knoebel, seconded by Wendelborn to approve Ordinance 2022-02 Alcohol and Operator Licenses, voice vote, motion carried.

NEW BUSINESS

Motion by Wright, seconded by Hovland to select Advance Construction for the 2022 Brooklane Drive Street Project, voice vote, motion carried.

No action taken on preservation of historical Village documents.

Motion by Hovland, seconded by Wright to approve Special Event Permit for Farmers Market in the downtown parking lot along Main Street, voice vote, motion failed unanimously. Motion by Knoebel, seconded by Hovland to approve Special Event Permit for Farmers Market in the same location as last year, along First Street, voice vote, motion carried.

Motion by Knoebel, seconded by Wendelborn to approve Class “B” Retail Fermented Malt Beverage application from Jennifer Marx for Kewaskum Athletic Association, Kiwanis Park, Brooklane Dr. for the period of April 18, 2022 to October 18, 2022, carried by roll call vote: Wright- aye, Wendelborn – aye, Knoebel – aye, Laubach -aye, Hovland – aye, Spenner – aye (6-0).

PUBLIC COMMENT – none

Motion by Knoebel, seconded by Wendelborn to adjourn at 8:17 P.M., carried by roll call vote: Hovland – aye, Wright – aye, Wendelborn – aye, Knoebel – aye, Laubach – aye, Spenner -aye.

Tammy Butz
Village Clerk/Deputy Treasurer

Approved: March 21, 2022