

The Kewaskum Village Board, Washington County, Wisconsin met in regular session in the Council Room of the Municipal Building, 204 First Street.

Board Members Present: Spenner, Wright, Wendelborn, Weninger, Knoebel and Martin

Excused Absent: Hovland

Staff Members Present: Gitter, Butz, Groeschel, Bishop, Aupperle, Carter, Propson and Kreis

President Spenner called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Wendelborn, seconded by Weninger to approve the March 6, 2023 meeting minutes, voice vote, motion carried.

PUBLIC HEARING – Spenner opened the Public Hearing on the Class “B” Retail Fermented Malt Beverage application from Jennifer Marx for Kewaskum Athletic Association. No comments. Motion by Martin, seconded by Wendelborn to close the public hearing, carried by roll call vote: Wendelborn – aye, Weninger – aye, Knoebel – aye, Martin – aye, Wright – aye, Spenner – aye (6-0).

Motion by Knoebel, seconded by Martin to suspend rules and hear item 9(a), voice vote, motion carried.

Motion by Wright, seconded by Weninger to approve Resolution 2023-03 Creating TID # 4, approving its Project Plan and Establishing its Boundaries, voice vote, motion carried.

APPEARANCE BY CITIZENS – none

REPORT OF DEPARTMENT HEADS

Administrator Gitter – reported on Administrator activities including Shared Facilities, Strategic Planning, IT update, and downtown redevelopment.

Fire Chief Groeschel – provided his February report:

Fire Calls	7	Year to date	12
Fire Training	66	Year to date	180.75
Other Activities	104.75	Year to date	209.5
Rescue Calls	41	Miles	1178.90

Police Chief Bishop – provided his February report:

Ordinance Citations	5		
Traffic Citations	32	Traffic Stops	111
Traffic Accidents	4	OWI Arrests	0
Felony Charges	0	Misdemeanor Charges	2

DPW Working Foreman Aupperle – reported on DPW activity, high/low readings, delinquent notices, meter testing, snow events, delivery of one-ton truck and that Shawn Greisch started this week.

Assistant Administrator/Clerk Butz – reported on the elections, utility billing and 2022 Audit.

Treasurer Carter – reported on February tax settlements and status of switching to Westbury Bank.

Library Director Kreis – provided her Director’s Report, February circulation and reviewed upcoming programs.

COMMITTEE REPORTS

Administrative Committee – Knoebel reported that the Administrative Committee met earlier this evening and recommends approval of the following items:

Motion by Wendelborn, seconded by Weninger to approve February Accounts Payable, voice vote, motion carried.

Motion by Wendelborn, seconded by Martin to approve February Payroll, voice vote, motion carried.

Motion by Martin seconded by Weninger to approve upgrading the Emergency Outdoor Warning Sirens, utilizing ARPA funds of \$63,343, voice vote, motion carried.

No action on MS4 permitting.

Motion by Weninger, seconded by Wright to approve purchase of wastewater pump parts, utilizing ARPA funds of \$21,604, voice vote, motion carried.

Motion by Wright, seconded by Martin to approve purchasing card, voice vote, motion carried.

Protection & Public Safety – no report

Public Works and Public Services – Wright reported that the Public Works & Public Services Committee met earlier this evening and recommends approval of the STP-U grant funding for Wildlife and Reigle Dr. Motion by Wendelborn, seconded by Justin to approve the STP-U grant funding, voice vote, motion carried.

Plan Commission – Hovland reported that the next meeting is February 28, 2023.

Park & Recreation – no report

Library Board – Martin reported on the March 13, 2023 meeting.

Mid-Moraine – no report

Community Investment Committee – no report

UNFINISHED BUSINESS

Motion by Knoebel, seconded by Wright to approve the Regal Ware Building Inspection Service, utilizing ARPA funds of \$3,875, voice vote, motion carried.

Motion by Wright, seconded by Wendelborn to approve Ordinance 2023-02 Animals, voice vote, motion carried.

No action taken on updating Municipal Code Sec. 95-65.

NEW BUSINESS

Discussion only on internal controls.

Discussion only on the dashboard.

Discussion only on licensing of dogs and cats.

Motion by Knoebel, seconded by Weninger to approve the Class “B” Retail Fermented Malt Beverage application from Jennifer Marx for Kewaskum Athletic Association, for the period of April 17, 2023 to October 17, 2023, carried by roll call vote: Weninger - aye, Knoebel – aye, Martin – aye, Wright – aye, Wendelborn – aye, Spenner – aye (6-0)

PUBLIC COMMENT – Ann Bodden, 4038 County Hwy 28 and Teresa Meltz, 459 Knights commented on the TID #4 project. Ben Propson invited board members to tour the WWTP Plant.

Motion by Spenner, seconded by Wendelborn to convene into closed session at 7:50 p.m., pursuant to Section 19.85(1)(c) Wis. Stats. to discuss PTO, carried by roll call vote: Weninger – aye, Knoebel – aye, Martin - aye, Wright – aye, Wendelborn – aye, Spenner – aye (6-0)

Spenner adjourned the meeting at 7:58 p.m.

Tammy Butz
Assistant Administrator/Clerk

Approved: April 3, 2023

Village of Kewaskum
Village Board
Meeting Minutes
March 20, 2023, 7:00 PM