

Prior to the meeting, Assistant Administrator/Clerk Butz, swore in the newly elected Village President Michael “Fuzz” Martin, Village Trustee James Hovland, Village Trustee Jim Wright and Village Trustee Nate Wendelborn. Official Oath of Office(s) was taken and signed.

The Kewaskum Village Board, Washington County, Wisconsin met in regular session in the Council Room of the Municipal Building, 204 First Street.

Board Members Present: Martin, Hovland, Wright, Wendelborn, Weninger and Knoebel

Staff Members Present: Gitter, Butz, Groeschel, Bishop, Aupperle, Carter, Theisen and Kreis

President Martin called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Wendelborn, seconded by Wright to approve the April 3, 2023 meeting minutes, voice vote, motion carried.

PUBLIC HEARING – none

APPEARANCE BY CITIZENS – none

REPORT OF DEPARTMENT HEADS

Administrator Gitter – reported on Administrator activities including Shared Facilities, IT update, and downtown redevelopment.

Fire Chief Groeschel – provided his March report:

Fire Calls	6	Year to date	19
Fire Training	141.60	Year to date	322.35
Other Activities	162.75	Year to date	372.25
Rescue Calls	41	Miles	1012.2

Police Chief Bishop – provided his March report:

Ordinance Citations	12		
Traffic Citations	20	Traffic Stops	100
Traffic Accidents	11	OWI Arrests	0
Felony Charges	2	Misdemeanor Charges	2

DPW Working Foreman Aupperle – reported on DPW activity, including park openings, street sweeping, assisting WWTP, brush chipping, DPW yard hours, Habeck St. storm sewer blocked and Courtney Ln leak.

Assistant Administrator/Clerk Butz – reported on the April Election and 2022 Audit status.

Treasurer Carter – reported on March Cash on Hand and status of switching to Westbury Bank.

Library Director Kreis – provided her Director’s Report, March circulation and reviewed upcoming programs.

COMMITTEE REPORTS

Administrative Committee – Hovland reported that the Administrative Committee met earlier this evening and recommends approval of the following items:

Motion by Hovland, seconded by Knoebel to approve March Accounts Payable, voice vote, motion carried.

Motion by Hovland, seconded by Knoebel to approve March Payroll, voice vote, motion carried.

Protection & Public Safety – no report

Public Works and Public Services – no report

Plan Commission – Hovland reported that the next meeting is April 25, 2023.

Park & Recreation – no report

Library Board – Martin reported on the April 10th, 2023 meeting.

Mid-Moraine – no report

Community Investment Committee – no report

UNFINISHED BUSINESS - none

NEW BUSINESS

Motion by Martin, seconded by Wendelborn to remove Meltz from the Library Board pursuant to Section 17.13(1) Wis. Stats., voice vote, motion carried with Hovland abstaining (5-0-1).

Motion by Hovland, seconded Weninger to create an EMT Committee, voice vote, motion carried.

Motion by Knoebel, seconded by Wendelborn to approve Ordinance 2023-03 Procedures, voice vote, motion carried.

Motion by Weninger, seconded by Hovland to approve Ordinance 2023-04 Boards and Commissions, voice vote, motion carried.

Motion by Knoebel, seconded by Wendelborn to approve 2023-2024 Committee Appointments as provided with addition of Kevin Chambers/Library Board, James Hovland/Interim Library Board, Nate Wendelborn/Plan Commission Chairperson and changing the CIC to the Economic Development/Advisory Committee, voice vote, motion carried.

Motion by Knoebel, seconded by Wright to appoint Marnie Parse as Village Trustee to fill vacancy with term ending on April 15, 2024, carried by roll call vote: Hovland - aye, Wright – aye, Wendelborn – aye, Weninger – aye, Knoebel – aye, Martin – aye (6-0).

PUBLIC COMMENT – none

Recessed at 7:39. Assistant Administrator/Clerk Butz, swore in the newly appointed Village Trustee Marnie Parse. Official Oath of Office was taken and signed.

Reconvened at 7:43 p.m.

Motion by Martin, seconded by Wendelborn to convene into closed session at 7:44 p.m., pursuant to Section 19.85(1)(c) Wis. Stats. to Administrator Compensation, carried by roll call vote: Wright – aye, Wendelborn – aye, Weninger – aye, Knoebel – aye, Parse – aye, Hovland – aye, Martin - aye (7-0).

Motion by Wendelborn, seconded by Hovland to reconvene into open session at 7:54 p.m., pursuant to Section 19.85(2) Wis. Stats., carried by roll call vote: Wendelborn – aye, Weninger – aye, Knoebel – aye, Parse – aye, Hovland – aye, Wright – aye, Martin – aye (7-0).

Motion by Knoebel, seconded by Wright to increase Village Administrator wage by 2% as of January 1, 2022 and 3% as of January 1, 2023 for cost of living adjustment to be paid retroactively, voice vote, motion carried.

Motion by Wright, seconded by Weninger to adjourn at 8:00 p.m., voice vote, motion carried.

Tammy Butz
Assistant Administrator/Clerk

Approved: May 1, 2023