

The Kewaskum Village Board, Washington County, Wisconsin met in regular session via video conference.

President Scheunemann called the meeting to order at 7:00 p.m. Board members present were Richard Laubach, Sarah Severance, Dave Spenner, Jim Wright, Jim Hovland, Richard Knoebel and Kevin Scheunemann. Staff members present: Administrator Matt Heiser, DPW Working Foreman Dennis Aupperle, Police Chief Tom Bishop, Fire Chief Mark Groeschel, Treasurer Julie Hundertmark, Library Director Lori Kreis and Clerk Tammy Butz. Members from the community and the news media were also present.

Notice of the meeting had been posted at PNC Bank, Kewaskum Post Office and at the Municipal Building on Friday, May 1, 2020. Notice was also forwarded to the Village Board, Village Attorney and the news media.

The meeting was opened with a Moment of Silence and Pledge of Allegiance.

Motion by Trustee Wright to approve the April 20, 2020 and April 27, 2020 meeting minutes, Trustee Severance seconded, voice vote, motion carried.

REPORT OF DEPARTMENT HEADS

Fire Chief Mark Groeschel – no report

Police Chief Tom Bishop – no report

DPW Working Foreman Dennis Aupperle reported on DPW activity:

- Sewer main has been installed on Brooklane Drive, water portion is being worked on
- Tree trimming has been done in the parks
- Tree grant of \$5,000 should be received soon.

Trustee Spenner inquired if the grant funds been designated for any existing projects. DPW Working Foreman Dennis Aupperle stated that the funds must be used for parks. Dennis Aupperle intends to use the funds to remove trees and for planting of trees this year.

Administrator Heiser provided an update on Summer Programs. Numerous events have been postponed for the summer, including the 125th Anniversary Celebration, Jakes Free Fishing and the Village Wide Rummage Sale. Music in the Park starts June 23rd, bands require a 30-day notice for cancellation. Recreation league play is also pending. Peggy Kober, in conjunction with the Nature River Center, will be hosting a kayaking event on the Milwaukee River in Kewaskum on June 27th. Fireworks in other communities have been cancelled. These events are waiting for the Village Board to provide direction.

President Scheunemann indicated that he is inclined to have the July 3rd Fireworks. Trustee Severance asked what the lead-time is for ordering of the fireworks. Fire Chief Mark Groeschel stated that we need to place the order soon and stated that the fireworks company is willing to work with the Village. If the fireworks order is placed and then the event is cancelled; the fireworks company will store them for next year. Trustee Laubach expressed concern that more people may come to Kewaskum's fireworks if their local fireworks are cancelled. Police Chief Tom Bishop shared this concern and stated it is not a good idea to open the park. In addition, there may be chaos in the Village with parking, littering, etc. Discussion ensued on the July 3rd Fireworks. President Scheunemann concluded that the consensus is to order the fireworks and decide later. For Music in the Park, President Scheunemann stated that the event could fairly be social distanced and is not inclined to exercise authority and believes the board should leave it up to the

group to decide. Trustee Spenner agreed and clarified that the social distancing needs to be in line with the health department parameters.

Administrator Heiser reported that the Municipal Building boiler is not working properly. The boiler has two pumps, the lead pump is no longer working. The cost to replace is \$2,000 plus labor. The backup pump is making a lot of noise.

Clerk Tammy Butz reported that utility delinquent notices have been sent. The notices reflect Executive Order #11 and the PSC order that restricts assessing late fees and disconnection of customer accounts. Trustee Spenner inquired when we can proceed with late fees and disconnection. Administrator Heiser advised that the PSC needs to provide direction.

Treasurer Julie Hundertmark – no report

Library Director Lori Kreis stated that curbside pick-up started last week and staffing is limited to two people per shift. She added that their online programming, included Facebook Storytime, have been very popular. The Library is also hosting an Online Recipe Club. President Scheunemann asked if she is promoting it in Facebook Community Groups. Lori Kreis stated that she will be more proactive and post events in the Statesman and on Facebook.

COMMITTEE REPORTS

Administrative – no report

Protection & Public Safety – no report

Public Works and Public Services – no report

Plan Commission – no report

Park & Recreation – no report

Library Board – Trustee Spenner reported that the next meeting is May 11, 2020

Mid Moraine – no report

UNFINISHED BUSINESS

In response to COVID 19's impact on local taverns and tattoo shops, Administrator Heiser presented the revisions to Ordinance 6-72 and 18-281 to remove license fees amounts from being defined in our ordinances and a summary of the current alcohol and tattoo shops license fees. The impact on revenue, if the fees for "Class B" licenses are lowered to the state minimum of \$50, is \$2,100. In addition, if the Village waived the \$115 license fee for tattoo shops, a loss of \$230 in revenue. For a total revenue loss of \$2,330. Trustee Spenner motioned to approve ordinance changes with the requirement to offset loss revenue by reducing expenditures, seconded by Trustee Laubach, voice vote, motion carried.

Trustee Knoebel motion to reduce the fees for "Class B" licenses to the state minimum of \$50 and no license fee for tattoo shops, Trustee Wright seconded, voice vote, motion carried.

Administrator Heiser suggested postponing the pool opening. The Pool expenditures average \$5,400 per week in 2018 and 2019. Trustee Knoebel motioned to postpone the pool opening to June 15th, seconded by Trustee Wright, voice vote, motion carried.

Administrator Heiser presented Resolution 2020-02, State Trust Fund Loan for the purpose of financing the Brooklane Drive project. Trustee Hovland motioned to approve, Trustee Wright seconded, motion carried

Village of Kewaskum
Village Board
Meeting Minutes
May 4, 2020, 7:00 PM

by roll call vote: Hovland – aye, Wright – aye, Severance – aye, Laubach – aye, Knoebel – aye, Spenner – aye, Scheunemann – aye (7-0).

Administrator Heiser provided the 2020 Seasonal/Part-time EMT Employment Compensation. With the exception of the Fire Department EMS, there are no changes to wages from 2019. Trustee Knoebel motioned to approve, seconded by Trustee Spenner, voice vote, motion carried.

Police Chief Tom Bishop requested approval to purchase Pro Phoenix RMS. This software replaces TiPPS that has been in use since 1988. Switching to Pro Phoenix will allow access to crime data that the FBI collects. Pro Phoenix is widely used in Wisconsin and Washington County. The Pro Phoenix contract is for \$28,731 and includes rolling data over from the last 30 years. Funding will come from the Police Department capital outlay account. In addition, the Police Department will have savings of \$3,00 each year for maintenance costs. Trustee Knoebel stated it is a big plus to have information on people from outside of the Village. President Scheunemann inquired if there is a limit on increasing the annual maintenance cost. Chief Bishop stated it may only increase by 3%, the same rate the Sheriff Department receives. Trustee Spenner clarified that these outlay accounts are not specifically earmarked. As part of the Capital Improvement Plan, these accounts are being defined. Trustee Knoebel motion to approve request, seconded by Trustee Severance, voice vote, motion carried.

DPW Working Foreman Dennis Aupperle requested confirmation on proceeding with sidewalk inspections. Dennis Aupperle stated that if we hold off one year, we can double up next year. Trustee Spenner suggested that instead of being behind on inspections, could we amend to proceed this year with the Village offering 12-month hardships for those that cannot afford to pay for fixes. Trustee Laubach motioned to approve moving forward with amendment by Trustee Spenner, seconded by Trustee Wright, voice vote, motion carried.

Trustee Hovland motioned to approve the application of a Temporary Class “B” Retailer’s License from Mike Schickert of Kewaskum Fire Fighters Association for the Village Fireworks on July 3, 2020 (rain date of July 4, 2020), seconded by Trustee Severance and carried by roll call vote: Hovland – aye, Wright – aye, Severance – aye, Laubach – aye, Knoebel – aye, Spenner – aye, Scheunemann – aye (7-0). Trustee Knoebel motioned to appoint Timothy McDonald as agent for the aforementioned, seconded by Trustee Severance, voice vote, motion carried.

Motion by Trustee Knoebel to approve an Operator’s license for Nicole Bakkum, seconded by Trustee Severance, voice vote, motion carried

PUBLIC COMMENTS - no comments

Trustee Severance noted per Aaron Laatsch, May 7th is the official date the Village of Kewaskum was incorporated in 1895.

Trustee Knoebel motioned to adjourn meeting at 7:53 p.m., carried by roll call vote: Hovland – aye, Wright – aye, Severance – aye, Laubach – aye, Knoebel – aye, Spenner – aye, Scheunemann – aye (7-0).

Tammy Butz
Village Clerk

Approved: May 18, 2020