

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Kewaskum School District Office at 1455 School Street.

Committee Members Present: Hesse, Mayer, Schlitt, Westphal, and Zemlicka

Excused: Chambers, Radeztsky

Staff Members Present: Gitter, Kreis, and Theisen

The meeting was called to order by Hesse at 1:30 p.m., followed by roll call.

APPROVE MINUTES OF APRIL 08, 2024

Motion by Zemlicka, seconded by Mayer to approve the April 08, 2024, minutes with the spelling correction of "Mayer". Voice vote, motion carried.

PUBLIC INPUT – None.

FINANCIALS

Review Bills – Kreis reviewed.

Budget Review – Kreis reviewed.

REPORTS

LIBRARY

Circulation – Kreis reported on year to date numbers.

Monarch System – Kreis provided an update on the Monarch System.

Director's Report – Kreis provided her report.

VILLAGE BOARD – No Report.

SCHOOL DISTRICT – Mayer provided an update on school visits with Kluge to present on the Summer Learning Program.

KEWASKUM PUBLIC LIBRARY FOUNDATION, INC. – Zemlicka provided an update on donations, which included paying for the moving expenses with help from the Kewaskum Kiwanis Club, sensory panels and purchasing the Zoo pass.

NEW BUSINESS

Presentation by Aaron Laatsch/Kewaskum Historical Society

MOU with Kewaskum Historical Society (possible action) – No action taken.

Election of Officers (possible action) – No action taken.

Landscape Contracts (possible action) – Motion by Mayer, seconded by Schlitt to approve Monarch Landscape and Garden, LLC's contract. Voice vote, motion carried.

Cleaning Contracts (possible action) – Motion by Zemlicka, seconded by Mayer to approve All in 1 Cleaning's contract. Voice vote, motion carried.

Meeting Room Policy (possible action) – Motion by Mayer, seconded by Zemlicka to approve the Meeting Room Policy. Voice vote, motion carried.

Study Room Policy (possible action) – Motion by Mayer, seconded by Schlitt to approve the Study Room Policy. Voice vote, motion carried.

Village of Kewaskum
Library Board
Meeting Minutes
May 13, 2024, 1:30 P.M.

OLD BUSINESS

Future Meeting Locations (possible action) – Motion by Zemlicka, seconded by Westphal, to hold all future meetings at the Library Conference room. Voice vote, motion carried.

Move Updates – Kreis updated.

Next Meeting Date: Monday, June 10, 2024, at 1:30 p.m.

Adjournment at 2:57 p.m.

Tocarra Theisen
Deputy Village Clerk