

**Village of Kewaskum
Village Board
Meeting Minutes
May 18, 2020, 7:00 PM**

The Kewaskum Village Board, Washington County, Wisconsin met in regular session at the Kewaskum Annex Building, 1308 Fond du Lac Avenue.

President Scheunemann called the meeting to order at 7:00 p.m. Board members present were Richard Laubach, Sarah Severance, Dave Spenner, Jim Wright, Jim Hovland, Richard Knoebel and Kevin Scheunemann. Staff members present: Administrator Matt Heiser, DPW Working Foreman Dennis Aupperle, Police Chief Tom Bishop, Fire Chief Mark Groeschel, Treasurer Julie Hundertmark, Library Director Lori Kreis, WWTP Lead Operator Chris Bales, Clerk Tammy Butz and Mark Steiner. Members from the community and the news media were also present.

Notice of the meeting had been posted at PNC Bank, Kewaskum Post Office and at the Municipal Building on Thursday, May 14, 2020. Notice was also forwarded to the Village Board, Village Attorney and the news media.

President Scheunemann opened the meeting with a Moment of Silence and Pledge of Allegiance.

Motion by Trustee Spenner to approve the May 4, 2020 meeting minutes, seconded by Trustee Hovland, voice vote, motion carried.

PUBLIC HEARING

President Scheunemann opened the public hearing on the request by Marthina Greer for a Conditional Use Permit to allow for a dog kennel in the excess of six (6) dogs for the property located at 325 North Avenue, Parcel ID V4_0032003. Administrator Heiser noted letters from residents were included in the board packets. President Scheunemann opened discussion on this topic to residents in attendance, including Marthina Greer. Motion by Trustee Wright to close the Public Hearing, seconded by Trustee Hovland, carried by roll call vote: Trustee Hovland – aye, Trustee Wright – aye, Trustee Spenner – aye, Trustee Severance – aye, Trustee Knoebel – aye, Trustee Laubach – aye, President Scheunemann – aye (7-0).

REPORT OF DEPARTMENT HEADS

Fire Chief Mark Groeschel presented his April 2020 report:

Fire calls	7	Year to date	21
Fire Training	0.00 hours	Year to date	464.75 hours
Other Activities	132.25 hours	Year to date	512.39 hours
Rescue calls	27	Miles	910.8

Fire Chief Mark Groeschel announced that the new ambulance was received on April 30, 2020. The old 2005 ambulance was sold.

Police Chief Tom Bishop presented his April 2020 report:

Ordinance Citations	18	Traffic Warnings	6
Traffic Citations	9	OWI Arrests	0
Traffic Accidents	2	Misdemeanor Charges	8
Felony Charges	3		

Village of Kewaskum
Village Board
Meeting Minutes
May 18, 2020, 7:00 PM

Police Chief Tom Bishop reported that on April 19, 2020, Narcan was administered to an unconscious woman who overdosed on heroine and fentanyl.

DPW Working Foreman Dennis Aupperle reported on DPW activity:

- Village Hall flower beds are being trimmed and mulched
- Four areas of sidewalk replaced due to catch basin replacement, grass seeding completed
- A faucet was replaced at River Hill Park
- Tennis nets are installed, courts remained closed
- Brooklane Drive Project – all water laterals will be installed by end of this week, sewer laterals installation will begin next week
- Lot 48 on Emerald Point, has a water pipe leaking for second time, the lateral will be replaced

Trustee Severance inquired if a new date was set for Bulk Pick-up. Dennis Aupperle advised no date has been scheduled. Trustee Hovland inquired on brush chipping. Dennis Aupperle advised that brush chipping will resume on June 1, 2020.

Administrator Heiser – no report
Clerk/Deputy Treasurer – no report

Treasurer/Deputy Clerk Julie Hundertmark reported on Cash on Hand and Investments for April 2020 and noted that interest rates have fallen from 1.6% in January 2020 to 0.5% in April 2020. In addition, transportation aid was received and increased by \$7,000 over last year.

Library Director Lori Kreis reported on the Library Statistics for April 2020.

WWTP Lead Operator Chris Bales provided an energy usage report for the WWTP that detailed energy savings over the last four years.

COMMITTEE REPORTS

Administrative Committee – Trustee Spenner reported that the Administrative Committee met earlier this evening and recommend payment of bills. Trustee Knoebel motioned to approve payment of the bills, seconded by Trustee Wright, voice vote, motion carried.

Protection & Public Safety – no report
Public Works and Public Services – no report
Plan Commission – no report
Park & Recreation – no report

Library Board – Trustee Spenner clarified that the next regular meeting is scheduled for June 8, 2020. In addition, they are meeting on Friday, May 22, 2020 to discuss re-opening the Library.

Mid-Moraine – no report

UNFINISHED BUSINESS

Administer Heiser provided a summary on the County Health Department recommendations for public activities, including restricting gathering places to 25% capacity and less than 100 people. President Scheunemann noted that the Village Hall re-opened on May 14th and recommended that the Board follow the Library Boards recommendation on opening. Discussion ensued on defining the 25% capacity for the Annex Building and Library. Fire Chief Mike Groeschel to determine and advise. Trustee Knoebel motioned to ratify opening the Village Hall and rent the Annex, at 25% capacity, seconded by Trustee Hovland, voice vote, motion carried.

Administrator Heiser started discussion on Summer Activities with the opening of the Pool. Discussion ensued on impact of the County Health Departments recommendation on social distancing and limiting gatherings to less than 100 people. Trustee Knoebel motioned to tentatively open on July 1, 2020, Trustee Wright seconded, voice vote, motion carried.

Administrator Heiser recommended to allow Music in Park to proceed with events, with proper social distancing. It was noted that the June 23rd event was cancelled. Trustee Knoebel motioned to allow events as of July 1, 2020, seconded by Trustee Spenner, voice vote, motion carried.

Nathan Scheel presented the KAA guidelines for the summer baseball program. President Scheunemann and Board members commended the KAA on their guidelines and approved the KAA to proceed.

Administrator Heiser inquired on recommendation on resuming renting Village Facilities; following the County Health Department recommendations. President Scheunemann requested an additional disclosure detailing new guidelines. Trustee Spenner motioned to resume renting Village Facilities, Trustee Wright seconded, voice vote, motion carried.

Administrator Heiser presented proposal to launch July 3rd Fireworks at Reigle Park. This includes prohibiting gathering at Village Parks; allowing only private gatherings. Discussion ensued on holding the July 3rd Fireworks. No action taken, will discuss at next board meeting on June 1, 2020.

NEW BUSINESS

President Scheunemann noted updates to the proposed 2020 Village Directory; Sandi Radeztsky as the Washington County Library Board Representative and Trustee Spenner as the Weed Commissioner. Trustee Knoebel motioned to approve 2020 Village Directory with updates noted, seconded by Trustee Hovland, voice vote, motion carried.

President Scheunemann stated the Plan Commission reviewed request for a Conditional Use Permit (CUP) by Marthina Greer for a dog kennel in excess of six (6) dogs and recommended for review by the Village Board. Discussion ensued on approving the CUP. President Scheunemann motioned to grant the CUP, seconded by Trustee Hovland, motion failed by roll call vote: Trustee Wright – nay, Trustee Spenner – nay, Trustee Severance – nay, Trustee Knoebel – nay, Trustee Laubach – nay, President Scheunemann – aye, Trustee Hovland – abstain (1-5-1).

President Scheunemann opened discussion on Annex rental refund for Dodie Sargent due to COVID-19. Trustee Laubach motioned to allow full refunds until November 1, 2020, seconded by Trustee Wright, voice vote, motion carried.

WWTP Lead Operator Chris Bales reported on his Compliance Maintenance Report (CMAR) and requested approval of Resolution 2020-03 for Compliance Maintenance. Trustee Knoebel motioned to adopt Resolution 2020-03, seconded by Trustee Wright, voice vote, motion carried.

Administrator Heiser requested to table the hiring of Administrative Assistant(s) until June 2020. Trustee Spenner motioned to table, seconded by Trustee Hovland, voice vote, motion carried.

Peggy Kober, on behalf of the Mighty River Project, requested funds to plant trees in the amount of \$3,368. Peggy Kober noted that grant funds were not approved and that she has raised \$378. Discussion ensued on approving funds and reallocation of budgeted project funds. Trustee Hovland motioned to approve funds, seconded by Trustee Spenner, voice vote, motion carried. Trustee Laubach opposed.

PUBLIC COMMENT

Peggy Kober stated that the River Celebration is scheduled for June 27, 2020.

CLOSED SESSION

President Scheunemann motioned to convene into Closed Session, pursuant to Section 19.85(1)(e) Wis. Stats. To consider a development agreement with Kilo Tango, seconded by Trustee Hovland, motion carried by roll call vote: Trustee Spenner – aye, Trustee Severance – aye, Trustee Knoebel – aye, Trustee Laubach – aye, President Scheunemann – aye, Trustee Hovland – aye, Trustee Wright – aye (7-0).

Trustee Knoebel motioned to reconvene into Open Session, seconded by Trustee Hovland, motion carried by roll call vote: Trustee Severance – aye, Trustee Knoebel – aye, Trustee Laubach – aye, President Scheunemann – aye, Trustee Hovland – aye, Trustee Wright – aye, Trustee Spenner – aye (7-0).

UNFINISHED BUSINESS FROM CLOSED SESSION

No action taken on the development agreement with Kilo Tango.

Trustee Knoebel motioned to adjourn at 8:50 p.m., seconded by Trustee Hovland, motion carried by roll call vote: Trustee Knoebel – aye, Trustee Laubach – aye, President Scheunemann – aye, Trustee Hovland – aye, Trustee Wright – aye, Trustee Spenner – aye, Trustee Severance – aye (7-0).

Tammy Butz
Village Clerk/Deputy Treasurer

Approved June 1, 2020