

Village of Kewaskum
Village Board
Meeting Minutes
June 1, 2020, 7:00 PM

The Kewaskum Village Board, Washington County, Wisconsin met in regular session at the Kewaskum Annex Building, 1308 Fond du Lac Avenue.

President Scheunemann called the meeting to order at 7:00 p.m. Board members present were Richard Laubach, Sarah Severance, Dave Spenner, Jim Wright, Jim Hovland, Richard Knoebel and Kevin Scheunemann. Staff members present: Administrator Matt Heiser, DPW Working Foreman Dennis Aupperle, Police Chief Tom Bishop, Fire Chief Mark Groeschel, Treasurer Julie Hundertmark, Library Director Lori Kreis, Clerk Tammy Butz and Mark Steiner. Members from the community and the news media were also present.

Notice of the meeting had been posted at PNC Bank, Kewaskum Post Office and at the Municipal Building on Friday, May 29, 2020. Notice was also forwarded to the Village Board, Village Attorney and the news media.

President Scheunemann opened the meeting with a Moment of Silence and Pledge of Allegiance.

Motion by Trustee Wright to approve the May 18, 2020 meeting minutes, seconded by Trustee Hovland, voice vote, motion carried.

REPORT OF DEPARTMENT HEADS

Fire Chief Mark Groeschel reported that the Fire Department's ISO (Insurance Service Organization) Public Protection Classification improved for the Village from 4 to 3 and townships from 6/10 to 5/10.

Police Chief Tom Bishop – no report

DPW Working Foreman Dennis Aupperle reported on DPW activity:

- One round of brush chipping was completed
- Dead ash trees on Wildlife Drive have been removed
- Four water main break patches were asphalted
- Landscaping completed at Village Hall
- Brooklane Drive Project –sewer laterals and storm sewers installation in progress

Administrator Heiser provided an update on operations. All meetings will be at the Kewaskum Annex Building through November 1, 2020.

Clerk/Deputy Treasurer Tammy Butz reported that the Village will be eligible for a CARES subgrant, estimated at \$3,000, to offset election costs.

Treasurer/Deputy Clerk Julie Hundertmark – no report

Library Director Lori Kreis reported that at the Library Board meeting on May 22, 2020, reopening the Library on June 1, 2020 was approved.

COMMITTEE REPORTS

Administrative Committee – Trustee Spenner reported that the Administrative Committee met earlier this evening and has no recommendation.

Village of Kewaskum
Village Board
Meeting Minutes
June 1, 2020, 7:00 PM

Protection & Public Safety – no report

Public Works and Public Services – Trustee Laubach scheduled a meeting on June 9, 2020 at 6 p.m. for DPW Maintenance position interviews.

Plan Commission – no report

Park & Recreation – no report

Library Board – Trustee Spenner advised that the next Library Board meeting is June 8, 2020 at 1:30 p.m.

Mid-Moraine – no report

UNFINISHED BUSINESS

Board members discussed the pros and cons of having the July 3rd Fireworks. Trustee Knoebel motioned to move the launching of Fireworks to Reigle Park with all other parks open, seconded by President Scheunemann, motion failed by roll call vote: Hovland – nay, Wright – nay, Spenner – nay, Severance – aye, Knoebel – aye, Laubach – nay, Scheunemann – aye (3-4).

Trustee Wright motioned to cancel the fireworks, seconded by Trustee Laubach, motion carried by roll call vote: Wright – aye, Spenner – aye, Severance – nay, Knoebel – nay, Laubach – aye, Scheunemann – nay, Hovland – aye (4-3).

Administrator Heiser opened discussion on opening of the pool. Discussion ensued on the health risks due to COVID-19. Trustee Spenner motioned to open the pool on June 15 for village residents only with staff enforcing as best as they can, seconded by Trustee Wright, motion carried by roll call vote: Spenner – aye, Severance – aye, Knoebel – nay, Laubach – nay, Scheunemann – aye, Hovland – nay, Wright – aye (4-3)

Administrator Heiser advised that the Arts Council is waiting for Village direction on hosting Music in the Park. Board consensus is to go forward with current schedule and allow the Fire Department to serve refreshments.

Trustee Spenner recommended to table discussion on the Administrative Assistant position. Trustee Knoebel motioned to table, seconded by Trustee Wright, voice vote, motion carried.

NEW BUSINESS

Administrator Heiser presented request by KYSO for assistance in lawn mowing and maintenance at Reigle Park. Amy Uhlig, KYSO representative, provided an update on work completed and stated that they have been impacted by COVID-19; resulting in requesting for assistance. Trustee Hovland motioned to have DPW provide lawn cutting and remove excess soil at Reigle Park, seconded by Trustee Wright, voice vote, motion carried.

Administrator Heiser requested the appointment of William Symicek as the Board of Appeals Chairperson. Trustee Knoebel motioned for appointment, seconded by Trustee Wright, voice vote, motion carried.

Village of Kewaskum
Village Board
Meeting Minutes
June 1, 2020, 7:00 PM

Administrator Heiser presented the Consumer Confidence Report for approval. Trustee Wright motioned to approve the report, seconded by Trustee Severance, voice vote, motion carried.

Trustee Knoebel motioned to approve renewal of liquor license applications commencing on July 1, 2020 and ending on June 30, 2020 as included in the board packet, seconded by Trustee Spenner carried by roll call vote: Severance – aye, Knoebel – aye, Laubach – aye, Scheunemann – aye, Hovland – aye, Wright – aye, Spenner – aye (7-0)

Trustee Knoebel motioned to approve the liquor license agents, seconded by Trustee Hovland, voice vote, motion carried.

Trustee Wright motioned to approve the operator licenses for Sara Lynn Long and Beth Herriges, seconded by Trustee Severance, voice vote, motion carried.

PUBLIC COMMENT - none

CLOSED SESSION

President Scheunemann motioned to convene into Closed Session, pursuant to Section 19.85(1)(e) Wis. Stats. To consider a development agreement with Kilo Tango, seconded by Trustee Wright, motion carried by roll call vote: Knoebel – aye, Laubach – aye, Scheunemann – aye, Hovland – aye, Wright – aye, Spenner – aye, Severance – aye (7-0).

Trustee Wright motioned to reconvene into Open Session, seconded by Trustee Spenner, motion carried by roll call vote: Laubach – aye, Scheunemann – aye, Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Knoebel – aye (7-0)

UNFINISHED BUSINESS FROM CLOSED SESSION

No action taken on the development agreement with Kilo Tango.

Trustee Knoebel motioned to adjourn at 8:17 p.m., seconded by Trustee Hovland, motion carried by roll call vote: Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Knoebel – aye, Laubach – aye, Scheunemann – aye (7-0)

Tammy Butz
Village Clerk/Deputy Treasurer

Approved June 15, 2020