

The Kewaskum Village Board, Washington County, Wisconsin met in regular session at the Kewaskum Annex Building, 1308 Fond du Lac Avenue.

President Scheunemann called the meeting to order at 7:00 p.m. Board members present were Richard Laubach, Sarah Severance, Dave Spenner, Jim Wright, Jim Hovland, Richard Knoebel and Kevin Scheunemann. Staff members present: Administrator Matt Heiser, DPW Working Foreman Dennis Aupperle, Police Chief Tom Bishop, Fire Chief Mark Groeschel, Treasurer Julie Hundertmark, Library Director Lori Kreis, Clerk Tammy Butz, Butch Buddenhagen and Mark Steiner. Members from the community and the news media were also present.

Notice of the meeting had been posted at PNC Bank, Kewaskum Post Office and at the Municipal Building on Friday, June 12, 2020. Notice was also forwarded to the Village Board, Village Attorney and the news media.

President Scheunemann opened the meeting with a Moment of Silence and Pledge of Allegiance.

Motion by Trustee Wright to approve the June 1, 2020 and June 3, 2020 meeting minutes, seconded by Trustee Hovland, voice vote, motion carried.

#### REPORT OF DEPARTMENT HEADS

Fire Chief Mark Groeschel presented his May 2020 report:

Fire calls	5	Year to date	26
Fire Training	86.5 hours	Year to date	551.25 hours
Other Activities	49.0 hours	Year to date	561.39 hours
Rescue calls	27	Miles	635.3

Police Chief Tom Bishop presented his May 2020 report:

Ordinance Citations	1		
Traffic Citations	38	Traffic Warnings	22
Traffic Accidents	4	OWI Arrests	0
Felony Charges	1	Misdemeanor Charges	2

DPW Working Foreman Dennis Aupperle reported on DPW activity:

- Quarterly meter reading is in process
- Reigle Park – removed 6 loads of dirt, additional loads need to be removed
- Hydrant flushing is completed
- Water main break on Fond du Lac Avenue on 6/12-6/13
- Brooklane Drive project – storm sewer being installed

Administrator Matt Heiser report:

- Banner pole repair has started; additional work is needed.
- Administrator goals will be reviewed at next regular meeting. Trustee Spenner suggested using 360 Feedback for evaluations. Administrator Heiser will provide recommendation at next regular meeting.

- The County has proposed a transportation plan, resolution will be prepared for approval at the next regular meeting.

Clerk/Deputy Treasurer Tammy Butz reported that the PSC has lifted the temporary restrictions imposed due to COVID-19, allowing for late fees to be charged as of July 15, 2020.

Treasurer/Deputy Clerk Julie Hundertmark reported on the Work Comp Audit, League Dividends and the expense for the Mighty River Project.

Library Director Lori Kreis reported on the Library reopening June 1, 2020 and provided a summary of the Summer Learning Program, 125,000 Minutes Celebrating 125 Years of Stories.

### **COMMITTEE REPORTS**

Administrative Committee – Trustee Spenner reported that the Administrative Committee met earlier this evening and recommend payment of bills with two adjustments. Trustee Wright motioned to approve payment of the bills, seconded by Trustee Spenner, voice vote, motion carried.

Protection & Public Safety – no report

Public Works and Public Services – Trustee Laubach reported that three people were interviewed for the DPW Maintenance Worker position, recommendation will be made tonight.

Plan Commission – no report

Park & Recreation – Trustee Wright commended those involved in creating sign for Reigle Park.

Library Board – Trustee Spenner advised that the next Library Board meeting is July 13, 2020, 1:30 P.M.

Mid-Moraine – Trustee Hovland reported that the next meeting is in September 2020.

### **UNFINISHED BUSINESS**

Discussion by board members, Administrator Heiser and Swim Program Director Butch Buddenhagen for clarification on the 2020 Pool Season Policy. Trustee Knoebel motioned that for the 2020 Pool Season there will be no residency requirement, capacity of 150 people, passes may only be purchased at the pool, no season passes, daily passes with two shifts, patrons may re-enter but are required to purchase a new pass, passes may be purchased in advance and no refunds will be given, seconded by Trustee Severance, voice vote, motion carried.

### **NEW BUSINESS**

Strategic Planning Session is scheduled for June 29, 2020, 9:00 A.M.

Administrator Heiser advised that he has a verbal accepted offer for the DPW Maintenance Worker from Danny Holl. Recommended start date is July 6, 2020. Motion by Trustee Wright to hire candidate, seconded by Trustee Laubach, voice vote, motion carried.

**Village of Kewaskum**  
**Village Board**  
**Meeting Minutes**  
June 15, 2020, 7:00 PM

President Scheunemann presented request to revise Ordinance 10-3 Records Required by Kennels; Pet Stores; Licensing as the board is inclined to not approve licenses. Formal revision request will be provided at next regular board meeting.

Trustee Knoebel motioned to approve renewal of liquor license applications commencing on July 1, 2020 and ending on June 30, 2020, as included in the board packet, seconded by Trustee Severance, carried by roll call vote: Knoebel – aye, Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Scheunemann – aye, (7-0)

Trustee Knoebel motioned to approve the liquor license agents, as included in the board packet, seconded by Trustee Hovland, voice vote, motion carried.

Trustee Hovland motioned to approve operator licenses for Kathryn Vorwerk, Megan Murphy and Katherine Gosse, seconded by Trustee Laubach, voice vote, motion carried.

**PUBLIC COMMENT** - none

**CLOSED SESSION**

President Scheunemann motioned to convene into Closed Session, pursuant to Section 19.85(1)(e) Wis. Stats. To consider a development agreement with Kilo Tango and tower rental lease with T-Mobile, seconded by Trustee Wright, motion carried by roll call vote: Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Knoebel – aye, Scheunemann – aye (7-0).

Trustee Knoebel motioned to reconvene into Open Session, seconded by Trustee Spenner, motion carried by roll call vote: Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Knoebel – aye, Scheunemann – aye (7-0).

**UNFINISHED BUSINESS FROM CLOSED SESSION**

No action taken on the Kilo Tango development agreement or tower lease agreement with T-Mobile.

Trustee Knoebel motioned to adjourn at 8:32 P.M., seconded by Trustee Hovland, motion carried by roll call vote: Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Knoebel – aye, Laubach – aye, Scheunemann – aye (7-0)

Tammy Butz  
Village Clerk/Deputy Treasurer

Approved: July 6, 2020