

The Kewaskum Village Board, Washington County, Wisconsin met in regular session in the Council Room of the Municipal Building, 204 First Street.

Board Members Present: Spenner, Hovland, Wright, Wendelborn, Knoebel and Martin

Excused Absent: Weninger

Staff Members Present: Gitter, Butz, Groeschel, Aupperle, Hundertmark and Kreis

President Spenner called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Wright, seconded by Wendelborn to approve the May 31, 2022 meeting minutes, voice vote, motion carried.

PUBLIC HEARING

Spenner opened the public hearing to levy special assessments upon property located on Main Street for special benefits conferred upon such property by the improvements of the sanitary sewer laterals in accordance with 66.0703, Wis. Stats and Municipal Ordinance Sec. 86-130. Public comments heard:

Steve Jung, 230 Main Street – purchased 232 Main Street and combined the properties; requested relief from paying for the two laterals and to be charged for one lateral

Michelle Harrington, 612 Main – estimated assessment paid by former owner and received receipt stating it was paid in full; requested to know how the balance will be addressed for prior payments

Margarete Buck, 608 Main - stated issues that occurred in 2014 including garbage collection, water flooding, power outages, crack in foundation, windows not level and needing a new driveway; requested transparency including the exact cost and to amend the grace period for no interest

Gary Grichtmeier, 603 Main – understanding was that the assessment would be \$2,500 or greater; requested to know when the final bills will be sent

Motion by Knoebel, seconded by Wendelborn to close the public hearing, carried by roll call vote: Hovland – aye, Wright -aye, Wendelborn – aye, Knoebel – aye, Martin – aye, Spenner – aye (6-0)

Motion by Knoebel, seconded by Martin to suspend rules and hear New Business, Item A, voice vote, motion carried.

Motion by Wendelborn, seconded by Wright to direct staff to revise the resolution to have this year interest free due date be October 31st rather than September 1st and present an updated resolution to the Village Board, voice vote, motion carried.

Spenner opened the public hearing on alcohol beverage license applications. No comments. Motion by Knoebel, seconded by Hovland to close the public hearing, carried by roll call vote: Wright – aye, Wendelborn – aye, Knoebel – aye, Martin – aye, Hovland – aye, Spenner - aye (6-0)

APPEARANCE BY CITIZENS – none

REPORT OF DEPARTMENT HEADS

Fire Chief Mark Groeschel – May report was provided:

Fire Calls	6	Year to date	28
Fire Training	114.00	Year to date	833.00
Other Activities	127.50	Year to date	391.00
Rescue Calls	53	Miles	1263.7

Police Chief Tom Bishop – May report was provided

Ordinance Citations	10		
Traffic Citations	14	Traffic Stops	41
Traffic Accidents	9	OWI Arrests	1
Felony Charges	0	Misdemeanor Charges	2

DPW Working Foreman Dennis Aupperle – reported on DPW activity, including pickleball courts are set-up, cameras installed at the yard, property maintenance completed, manholes replaced on North & Forest, graffiti removed from bridge, DOR reviewed landfill and passed, chipped brush from storm damage and hydrant flushing in process.

Administrator Adam Gitter – provided his Administrator Report including updates on Shared Facilities Building, organizational study, strategic planning, 2023 budget process and recognized Public Works team for all their work.

Clerk/Deputy Treasurer Tammy Butz – Reported on utilities, elections and newsletter.

Treasurer/Deputy Clerk Julie Hundertmark – no report

Library Director Lori Kreis – reported on circulation and upcoming Library programs

COMMITTEE REPORTS

Administrative Committee –Hovland reported that the Administrative Committee met earlier this evening and recommends approval of the following items:

Motion by Hovland, seconded by Martin to approve May Accounts Payable, voice vote, motion carried.

Motion by Hovland, seconded by Wendelborn to approve May Payroll, voice vote, motion carried.

Motion by Hovland, seconded by Martin to instruct staff to bring forward designated funds as presented, voice vote, motion carried.

Discussion only on US Hwy 45 project, staff to bring forward options to the board.

Motion by Hovland, seconded by Wright to approve purchase of DebtBook utilizing ARPA funds in 2022, voice vote, motion carried. No action taken on Civic Systems software efficiencies.

Protection & Public Safety – no report

Public Works and Public Services – no report

Plan Commission – Next meeting is June 28, 2022

Park & Recreation – no report

Library Board – Martin reported that the board approved a Volunteer policy and meets next on July 11, 2022.

Mid-Moraine – no report.

Community Investment Committee – Next meeting is June 28, 2022

UNFINISHED BUSINESS

Motion by Martin, seconded by Hovland to reconsider the funding sources/use of ARPA funds for the library's portion of the shared facility building and utilize the ARPA funds for the Library portion, voice vote, motion carried.

Motion by Martin, seconded by Wendelborn to approve Ordinance 2022-07 Café Seating and Outdoor Service Area, voice vote, motion carried.

Motion by Knoebel, seconded by Wendelborn to approve the KPD Lateral Transfers, effective July 3, 2022, voice vote, motion carried.

Motion by Knoebel, seconded by Martin to suspend impact fees through 2022-year end, voice vote, motion carried.

No action taken on the garbage collection flyer.

NEW BUSINESS

Motion by Knoebel, seconded by Wendelborn to have Village Administrator negotiate on county/village funded park transportation that is agreeable with Village President, voice vote, motion carried.

Motion by Hovland, seconded by Wright to approve 2022 Brooklane Drive Phase 2 Paving Project and Forest Avenue Mill and Overlay recommendation, voice vote, motion carried.

Motion by Knoebel, seconded by Wendelborn to approve Ordinance 2022-08 Permits, voice vote, motion carried.

Motion by Wright, seconded by Wendelborn to approve Ordinance 2022-09 Municipal Utility Policies and Procedures, effective July 1, 2022, voice vote, motion carried.

Motion by Wendelborn, seconded by Wright to approve Ordinance 2022-09 Utilities, voice vote, motion carried.

Motion by Knoebel, seconded by Wright to approve alcohol and beverage applications as noticed, voice vote, motion carried.

PUBLIC COMMENT – none

Motion by Knoebel, seconded by Martin to convene into Closed Session pursuant to Wis. Stats. Section 19.85(1)(c)(e) to discuss Administration Department positions., carried by roll call vote: Wendelborn – aye, Knoebel – aye, Martin – aye, Hovland - aye, Wright – aye, Spenner – aye (6-0).

Motion by Knoebel, seconded by Wright to adjourn, carried by roll call vote: Knoebel – aye, Martin – aye, Hovland – aye, Wright – aye, Wendelborn – aye, Spenner – aye (6-0).

Tammy Butz
Village Clerk/Deputy Treasurer

Approved: July 5, 2022