

The Kewaskum Village Board, Washington County, Wisconsin met in regular session in the Council Room of the Municipal Building, 204 First Street.

Board Members Present: Laubach, Knoebel, Spenner, Wright, Hovland, Wendelborn and Scheunemann

Staff Members Present: Gitter, Hundertmark, Butz, Groeschel, Kreis, and Steiner

President Scheunemann called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Wright, seconded by Wendelborn to approve the August 2, 2021 and August 9, 2021 meeting minutes, voice vote, motion carried.

Motion by Wright, seconded by Wendelborn to suspend rules and hear items A & B under New Business, voice vote, motion carried.

Washington County Sheriff, Martin Schulteis presented commendation of Officer Larson for his emergency help on February 3, 2021.

Dan Schaefer and Brea Grace from Short Elliot Hendrickson, Inc presented potential infrastructure solutions and funding options to meet the phosphorous removal requirements. A formal plan will be presented to the Public Works Public Services Committee.

**PUBLIC HEARING** – President Scheunemann opened the public hearing on the application for Alcohol Beverage License by Local Press Burger Bar. No comments were received. Motion by Wendelborn, seconded by Wright to close public hearing, carried by roll call vote: Knoebel – aye, Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Wendelborn – aye, Scheunemann – aye (7-0)

**APPEARANCE BY CITIZENS** – none

#### **REPORT OF DEPARTMENT HEADS**

**Fire Chief Mark Groeschel** – presented his July report:

Fire Calls	7	Year to date	39
Fire Training	119.25	Year to date	1139.75
Other Activities	218.50	Year to date	779.14
Rescue Calls	48	Miles	1068.70

**Police Chief Tom Bishop** – Lieutenant Steiner provided the July report

**DPW Working Foreman Dennis Aupperle** – Village Administrator, Adam Gitter provided an update on recent storm damage and a water main break.

**Administrator Adam Gitter** – reported on his activities

**Clerk/Deputy Treasurer Tammy Butz** – no report

**Treasurer/Deputy Clerk Julie Hundertmark** – presented the Cash on Hand and Investments Report for July 2021 and an update on the Worker's Compensation Audit

**Library Director Lori Kreis** - provided a report on Library activity

#### **COMMITTEE REPORTS**

**Administrative Committee** –Spenner reported that the Administrative Committee met earlier this evening and recommends payment of the bills. Motion by Wright, seconded by Wendelborn to approve payment of the bills.

The committee recommends approval of the Main Street Project special assessments at the increased rate with installment plan option. Motion by Knoebel, seconded by Hovland to approve Main Street special assessments at

the increase rate based on adjusted allocation across the properties improved with an optional five (5) year installment plan at 5% interest rate, voice vote, motion carried.

**Protection & Public Safety** – no report

**Public Works and Public Services** – Laubach reported on recommendation for a Garbage Collection Request for Proposal (RFP). Motion by Wendelborn, seconded by Spenner to approve Garbage Collection RFP after review with DPW Working Foreman Aupperle and to include review of DPW staff taking in-house the garbage collection, voice vote, motion carried.

Motion by Wendelborn, seconded by Wright to approve a five (5) year hauling contract with Badger State Waste contingent upon attorney review, voice vote, motion carried.

Motion by Wright seconded by Wendelborn to approve a one (1) year agreement for sewer charges with Kewaskum Foods, LLC contingent upon attorney review, voice vote, motion carried.

Motion by Spenner, seconded by Wright to approve intake of sludge from the City of Cedarburg contingent upon attorney review of the agreement, voice vote, motion carried

Motion by Knoebel, seconded by Laubach to approve lab testing for other municipalities provided that samples are delivered and contingent upon attorney review of the agreement, voice vote, motion carried with Wendelborn abstaining

**Plan Commission** – next meeting on August 24, 2021

**Park & Recreation** – no report

**Library Board** – next meeting is September 13, 2021

**Mid-Moraine** – next meeting is on September 22, 2021

**Shared Facilities** – next meeting is August 17, 2021

**UNFINISHED BUSINESS** - none

#### **NEW BUSINESS**

Motion by Spenner, seconded by Hovland to table Shared Facilities appointments, voice vote, motion carried.

Motion by Knoebel, seconded by Wendelborn to approve the developer's agreement for Nature Haven Estates II contingent upon engineer review and dedication when completed, voice vote, motion carried with Spenner abstaining.

Motion by Knoebel, seconded by Wright to approve an Alcohol Beverage License for Local Press Burger Bar at 143 Main Street, Greg VanDemark agent, carried by roll call vote: Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Wendelborn – aye, Knoebel - aye, Scheunemann - aye (7-0).

Motion by Wright, seconded by Hovland to approve a Temporary Class "B" Retailers License for the Kewaskum Historical Society's Early Farm Days on September 12, 2021, Aaron Laatsch agent, voice vote, motion carried.

Motion by Wright, seconded by Hovland to approve operator licenses for Olivia Adornato and Stephanie Fredrick, voice vote, motion carried.

**PUBLIC COMMENT** – none

Motion by Knoebel, seconded by Wendelborn to adjourn at 8:47 p.m., carried by roll call vote: Hovland – aye, Wright – aye, Spenner – aye, Wendelborn – aye, Knoebel – aye, Laubach – aye, Scheunemann – aye (7-0)

Tammy Butz  
Village Clerk/Deputy Treasurer

Approved: September 20, 2021