

The Kewaskum Village Board, Washington County, Wisconsin met in regular session via video conference.

Board Members Present: Laubach, Severance, Spenner, Wright, Hovland, Knoebel and Scheunemann

Staff Members Present: Heiser, Aupperle, Bishop, Groeschel, Hundertmark, Butz, and Steiner

President Scheunemann called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Trustee Wright, seconded by Trustee Laubach to approve the August 17, 2020 meeting minutes, voice vote, motion carried.

### **PUBLIC HEARING**

A public hearing was held for a request by James Wessing, Managing Member of Woodland Creek Subdivision LLC for approval of a conditional use permit for a Kewaskum Senior Facility consisting of memory care, Community-Based Residential Facilities (CBRF) and Residential Care Apartment Complex (RCAC) with 70 units/rooms. Parcel ID: V4\_0003063. Public comment was heard regarding the site plan. Motion by Trustee Wright, seconded by Trustee Hovland to close public hearing, carried by roll call vote: Spenner – aye, Severance – aye, Knoebel – aye, Laubach – aye, Hovland – aye, Wright – aye, Scheunemann – aye (7-0)

A public hearing was held in regard to the Wisconsin DOT Highway 45 Project, currently scheduled for the Summer of 2024, between Highway H and Highway 28 West in the Village of Kewaskum. Public comment was heard regarding limiting the number of parking spaces on Highway 45, within the aforementioned project boundary. Motion by Trustee Knoebel, seconded by Trustee Hovland to close public hearing, carried by roll call vote: Severance – aye, Knoebel – aye, Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Scheunemann – aye (7-0)

### **REPORT OF DEPARTMENT HEADS**

**Fire Chief Mark Groeschel** – no report

**Police Chief Tom Bishop** – reported on recent vandalism in the village

**DPW Working Foreman Dennis Aupperle** – reported on DPW activity:

- Water main valves were exercised on the southwest part of the village
- Street painting has been done
- Pool is being drained and items stored for winter
- Brooklane Project: sidewalk complete, asphalt to start on Monday

**Administrator Matt Heiser** – reported on:

- Donation to fireworks by Kohn's and a copy of the "The Making of a Village" historical book to the Village
- Additional debt refinancing cannot be done
- Progress update for Succession Planning

**Clerk/Deputy Treasurer Tammy Butz** – no report

**Treasurer/Deputy Clerk Julie Hundertmark** – no report

**Library Director Lori Kreis** – Trustee Spenner reported that Library budget will be reviewed at next meeting and on hiring additional staff to replace resignation.

### **COMMITTEE REPORTS**

**Administrative Committee** – Trustee Spenner recommended that the Village update the website. Motion by Trustee Wright, seconded by Trustee Severance to update the Village website, voice vote, motion carried.

Budget meeting scheduled for September 21, 2020, in conjunction with the regular meeting.

**Protection & Public Safety** – Budget meeting scheduled for September 14, 2020 at 4:30 p.m.

**Public Works and Public Services** – Budget meeting scheduled for September 15, 2020 at 9:30 a.m.

**Plan Commission** – Trustee Hovland reported favorable recommendation on Conditional Use Permit for the Kewaskum Senior Facility.

**Park & Recreation** – Budget meeting scheduled for September 18, 2020 at 2:45 p.m.

**Library Board** – Trustee Spenner advised that the next Library Board meeting is September 14, 2020, 1:30 P.M.

**Mid-Moraine** – no report

**UNFINISHED BUSINESS** - none

**NEW BUSINESS**

Motion by Trustee Hovland, seconded by Trustee Laubach to approve Conditional Use Permit for Kewaskum Senior Facility consisting of memory care, Community-Based Residential Facilities (CBRF) and Residential Care Apartment Complex (RCAC) with 70 units/rooms, Parcel ID: V4\_0003063, voice vote, motion carried.

Motion by Trustee Knoebel, seconded by Trustee Wright to postpone discussion on the Highway 45 parking spaces to the September 21, 2020 meeting with DOT representation, voice vote, motion carried.

Motion by Trustee Knoebel, seconded by Trustee Hovland to approve Resolution 2020-06 for Recycling Grants, voice vote, motion carried.

Motion by Trustee Knoebel, seconded by Trustee Wright to switch internet provider to Spectrum, voice vote, motion carried.

Motion by Trustee Wright, seconded by Trustee Severance to approve a Temporary Class “B” License for Katelyn Mueller of Hon-e-Kor for a private event on September 27, 2020 at River Hill Park, voice vote, motion carried.

Motion by Trustee Wright, seconded by Trustee Severance to approve Operator License for Sydney Van Egtern and Joshua Hahn, voice vote, motion carried.

**PUBLIC COMMENT** – none

Motion by President Scheunemann to convene into Closed Session pursuant to Section 19.85 (1) (c) ((e) Wis. Stats., carried by roll call vote: Knoebel – aye, Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Scheunemann – aye (7-0)

Motion by Trustee Knoebel, seconded by Trustee Severance to reconvene into Open Session at 8:56 P.M. pursuant to 19.85 (2), carried by roll call vote: Knoebel – aye, Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Scheunemann – aye (7-0)

Motion by Trustee Knoebel, seconded by Trustee Hovland to use GovHR to fulfill a full-time administrative office position, voice vote, motion carried.

Motion by Trustee Knoebel, seconded by Trustee Hovland to adjourn at 9:00 P.M., motion carried by roll call vote: Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Knoebel - aye, Scheunemann – aye (7-0)

Tammy Butz  
Village Clerk/Deputy Treasurer