AGENDA

Village of Kewaskum
Administrative Committee Meeting
204 First Street, Kewaskum, WI 53040
Monday, September 21, 2020 – 6:15 P.M.

NOTICE IS HEREBY GIVEN that the next meeting of the Village of Kewaskum Administrative Committee, Washington County, Wisconsin is scheduled for Monday, September 21, 2020 at 6:15 p.m. at the Kewaskum Annex Building, 1308 Fond du Lac Avenue.

Call to order and roll call

I. Approval of minutes of August 17, 2020 meeting (possible action)

II. Discussion and possible recommendation on the payment of the bills (possible recommendation)
   a. Update on Unemployment Compensation

III. Unfinished Business – Actionable Items.
   a. Discussion and possible recommendation on the 2021 Administrative Budget (possible recommendation)

IV. Unfinished Business – Discussion Only Items. These items have been tasked to the committee for development. As time permits the committee may or may not engage in discussion on these below items. When the item is near conclusion, it will be listed on the agenda differently indicating it could be acted on, passed and moved to a future Village Board Agenda.
   a. Discussion on two goals from the visioning session (discussion only).
   b. Discussion on potential future branding (discussion only).
   c. Discussion on implementing auditor recommendations (discussion only).
   d. Discussion on updating the Employee Handbook (discussion only).
   e. Discussion on the Purchasing, Vendor, Credit Card and Employee Reimbursement Policies (discussion only).

V. New Business – None

VI. Adjournment

Tammy Butz
Village Clerk/Deputy Treasurer

It is possible that individual members of other governmental bodies of the Village may attend the above meeting. Pursuant to State ex.rel. vs. Greendale Village Board, 173 West 20 533,494 NW 2nd 408 (1993), such attendance may be considered a meeting of the respective governmental body. This notice is given so that members of other governmental bodies of the village may attend the meeting without violating the open meeting law.

Person with disabilities requiring special accommodations for attendance at the meeting should contact the Municipal Building at (262) 626-8484 at least one (1) day prior to the meeting.

AFFIDAVIT OF POSTING This agenda was posted in the office of the Village Clerk on the 18th day of September, 2020.

Cc:

+K. Scheunemann				
+S. Severance	+West Bend News	+T. Bishop	+D. Aupperle	+A Laatsch
+D. Spenner	+Kewaskum Statesman	+M. Groeschel	+L. Kreis	
+R. Knoebel	+WBWI/WBKV	+M. Heiser	+ J. Hundertmark	
+R. Laubach		+J. Danaher	+C. Bales	
+J. Wright				
+J. Hovland				