

The Kewaskum Village Board, Washington County, Wisconsin met in regular session at the Kewaskum Annex Building, 1308 Fond du Lac Avenue.

Board Members Present: Laubach, Severance, Spenner, Wright, Hovland, and Scheunemann

Board Members Excused Absent: Knoebel

Staff Members Present: Heiser, Aupperle, Bishop, Groeschel, Hundertmark, Butz, Kreis, Steiner, Kohn, Larson and Novobielski

President Scheunemann called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Trustee Wright, seconded by Trustee Hovland to approve the October 5, 2020 meeting minutes, voice vote, motion carried.

**APPEARANCE BY CITIZENS** – The 09/11 Memorial Board presented drawings of two signs for the Wisconsin 9/11 Memorial. Motion by Trustee Wright, seconded by Trustee Hovland of endorsement for the signs, with changing the letters of the words “Education Center” to blue, voice vote, motion carried.

#### REPORT OF DEPARTMENT HEADS

**Fire Chief Mark Groeschel** – presented his September 2020 report:

Fire calls	7	Year to date	53
Fire Training	134.25 hours	Year to date	1087.75 hours
Other Activities	111.50 hours	Year to date	970.22 hours
Rescue calls	35	Miles	890

**Police Chief Tom Bishop** – Introduced two new police officers, Shawn Larson and Darrick Novobielski. Reported on September police activity.

**DPW Working Foreman Dennis Aupperle** – reported on DPW activity:

- Two signs, prohibiting dogs, were placed at River Hill Park
- Lights at River Hill Park were repaired
- Twelve loads of leaves have been picked up; normal year is 65-70 loads
- Annual hydrant pumping is complete

**Administrator Matt Heiser** – Reported on the following:

- Provided an update on the Mighty River Project
- The Chamber of Commerce requested that a Village Board member serve as a judge at the Christmas Parade

**Clerk/Deputy Treasurer Tammy Butz** – Provided an update on the General Election scheduled for November 3, 2020 and the Tax Certification for delinquent utility accounts

**Treasurer/Deputy Clerk Julie Hundertmark** – Presented the Cash on Hand and Investments Report for September 2020

**Library Director Lori Kreis** - provided a report on Library activity

#### COMMITTEE REPORTS

**Administrative Committee** – Trustee Spenner reported that the Administrative Committee met earlier this evening and recommend payment of bills. Motion by Trustee Severance, seconded by Trustee Hovland to approve payment of the bills, voice vote, motion carried.

Trustee Spenner advised that the committee recommends hiring Karen Schweda through GovHR as the Administrative Assistant at the highest rate in the pay scale on a temporary basis, with option to hire. Motion by Trustee Wright, seconded by Trustee Severance to hire Karen Schweda on the aforementioned terms, voice vote, motion carried.

**Protection & Public Safety** – no report

**Public Works and Public Services** – no report

**Plan Commission** – no report

**Park & Recreation** – No action taken on Memo of Understanding. Committee will meet to review.

**Library Board** – Next meeting is November 9, 2020 in the Community Room

**Mid-Moraine** – no report

#### **UNFINISHED BUSINESS**

Motion by Trustee Wright, seconded by Trustee Laubach to approve Resolution 2020-08 for placement of sidewalks on Silver Fox Drive North, voice vote, motion carried.

Administrator Heiser reported on updates to the 2021 Village Budget; no action taken.

Motion by Trustee Wright, seconded by Trustee Laubach to extend refunds on Annex Rentals due to COVID-19 through December 31, 2020, voice vote, motion carried.

#### **NEW BUSINESS**

Motion by Trustee Hovland, seconded by Trustee Severance to approve Resolution 2020-09 to request exemption from the countywide library system tax levy, voice vote, motion carried.

Motion by Trustee Spenner, seconded by Trustee Wright to approve nine-month payment agreement for R. Lindberg, voice vote, motion carried.

Motion by Trustee Wright, seconded by Trustee Spenner to approve the Spectrum Contract, voice vote, motion carried.

Motion by Trustee Wright, seconded by Trustee Laubach to accept volunteer labor for entry sign on Main Street, voice vote, motion carried.

Motion by Trustee Wright, seconded by Trustee Severance to place a stop sign at the intersection of Braatz Drive and Gavin Parkway, voice vote, motion carried.

Motion by Trustee Wright, seconded by Trustee Severance to approve a combination Class “B” Fermented Malt Beverage and “Class B” Intoxicating Liquor License for Hunters Pub at 215 Main Street, carried by roll call vote: Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, President Scheunemann – aye (6-0)

Motion by Trustee Wright, seconded by Trustee Severance to approve Operator License for Samantha Rosbeck, voice vote, motion carried.

**PUBLIC COMMENT** – T. Meltz expressed her concern with the approval of the stop sign at the intersection of Braatz Drive and Gavin Parkway.

#### **CLOSED SESSION**

Motion by President Scheunemann, seconded by Trustee Wright to convene into Closed Session pursuant to Section 19.85(1)(e) and 19.85(1)(c) Wis. Stats., to discuss the T-Mobile lease on the water tower and to consider a development agreement with Kilo Tango, motion carried by roll call vote: Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Laubach – aye, Scheunemann – aye (6-0).

Motion by Trustee Wright, seconded by Trustee Laubach to adjourn at 8:40 P.M., motion carried by roll call vote: Wright – aye, Spenner – aye, Severance – aye, Laubach – aye, Hovland – aye, Scheunemann – aye (6-0)

Tammy Butz  
Village Clerk/Deputy Treasurer