

The Kewaskum Village Board, Washington County, Wisconsin met in regular session in the Council Room of the Municipal Building, 204 First Street.

Board Members Present: Laubach, Spenner, Wright, Hovland, Wendelborn and Scheunemann

Excused Absent: Knoebel

Staff Members Present: Gitter, Hundertmark, Butz, Groeschel, Bishop, Aupperle, Kreis, and Steiner

President Scheunemann called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Wright, seconded by Wendelborn to approve the October 18, 2021 meeting minutes, voice vote, motion carried.

PUBLIC HEARING – President Scheunemann opened the public hearing on the Alcohol Beverage License Application for JAY Inc at 1149 Fond Du Lac Ave. No comments were received. Motion by Spenner, seconded by Wendelborn to close the public hearing, carried by roll call vote: Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Wendelborn – aye, Scheunemann – aye (6-0)

APPEARANCE BY CITIZENS – none

REPORT OF DEPARTMENT HEADS

Fire Chief Mark Groeschel – no report

Police Chief Tom Bishop – no report

DPW Working Foreman Dennis Aupperle – reported on DPW activity:

- Property maintenance completed at three lots and property owners billed
- Leaf collection has begun, 16 loads collected to date
- Village Hall boiler broke, fixed in house
- Public Works Yard will be open through Thanksgiving

Administrator Adam Gitter – provided Administrator report

Clerk/Deputy Treasurer Tammy Butz – no report

Treasurer/Deputy Clerk Julie Hundertmark – reported on new rates for credit card processing

Library Director Lori Kreis - provided a report on Library activity

COMMITTEE REPORTS

Administrative Committee – Spenner reported that the Administrative Committee recommends one-year debt issuance without the Brooklane Drive Project. Discussion ensued. Motion by Wright, seconded by Hovland to table item, voice vote, motion carried.

Spenner reported that the committee recommends approval of the updated 2022 Wage Review. Motion by Wright, seconded by Hovland to approve the 2022 Wage Review, voice vote, motion carried.

Spenner reported that the committee reviewed the proposed 2022 Fee Schedule and recommends approval of the pet license fees for 2022. Motion by Wright, seconded by Hovland to approve the 2022 pet license fees, voice vote, motion carried.

Protection & Public Safety – no report

Public Works and Public Services – Laubach reported that the Public Works and Public Services Committee has recommended approval of removing commercial 2 (two) yard dumpsters from garbage collection, with municipal code modification. Motion by Wendelborn, seconded by Wright to update the Garbage Collection RFP to remove collection of commercial 2 (two) yard dumpsters, voice vote, motion carried.

Laubach reported that the committee recommends approval of Utility Rate Study. Motion by Wendelborn, seconded by Wright to approve Utility Rate Study through Ehlers, voice vote, motion carried.

Plan Commission – Hovland reported on the October 26, 2021 meeting

Park & Recreation – next meeting is November 10, 2021

Library Board – next meeting is November 8, 2021

Mid-Moraine – no report

Shared Facilities – no report

UNFINISHED BUSINESS - none

NEW BUSINESS

Motion by Wright, seconded by Laubach to approve the resignation of Village President, Kevin Scheunemann effective January 1, 2022, voice vote, motion carried. No action taken on process to fill vacancy.

Motion by Spenner, seconded by Wendelborn to approve changing the Village e-mail domain to @kewaskum.gov, voice vote, motion carried.

Motion by Wright, seconded by Laubach to adopt the 2022 Village Board Schedule, voice vote, motion carried.

Motion by Wright, seconded by Laubach to adopt the 2022 Holiday Schedule, voice vote, motion carried.

Motion by Wright, seconded by Hovland to approve Operator License for Prasad Chitluri, voice vote, motion carried.

PUBLIC COMMENT – none

CLOSED SESSION – Motion by Scheunemann, seconded by Wright to convene into closed session pursuant to Section 19.85(1)(e) Wis. Stats. to discuss development of TID #2/#3, carried by roll call vote: Hovland – aye, Wright – aye, Spenner – aye, Wendelborn – aye, Laubach – aye, Scheunemann – aye (6-0)

Motion by Wendelborn, seconded by Wright to adjourn at 7:50 P.M., carried by roll call vote: Hovland – aye, Wright – aye, Spenner – aye, Wendelborn – aye, Laubach – aye, Scheunemann – aye (6-0)

Tammy Butz
Village Clerk/Deputy Treasurer

Approved: November 15, 2021