

The Kewaskum Village Board, Washington County, Wisconsin met in regular session at the Kewaskum Annex Building, 1308 Fond du Lac Avenue.

Board Members Present: Laubach, Severance, Spenner, Knoebel, Wright, Hovland, and Scheunemann

Staff Members Present: Heiser, Aupperle, Bishop, Groeschel, Hundertmark, Butz, Kreis, Steiner and Bales

President Scheunemann called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Trustee Spenner, seconded by Trustee Wright to approve the October 19, 2020 meeting minutes, voice vote, motion carried.

APPEARANCE BY CITIZENS

Moriah Weyer proposed a new community garden at the east end of Owls Lane. Discussion ensued, additional steps required include: 1) zoning amendment and 2) informational meeting with neighbors to be scheduled the 1st week of December.

Sandra Passineau questioned the board and staff on utility billing and penalties.

Motion by Trustee Wright, seconded by Trustee Spenner to suspend rules and move to Item 1 under New Business, voice vote, motion carried.

Marty Schulteis, Washington County Sherriff, presented proposal for an upgraded radio tower on the Village Site. Motion by Trustee Knoebel, seconded by Trustee Spenner to update the Memo of Understanding, voice vote, motion carried.

REPORT OF DEPARTMENT HEADS

Fire Chief Mark Groeschel – no report

Police Chief Tom Bishop – no report

DPW Working Foreman Dennis Aupperle – reported on DPW activity:

- Snow equipment is being checked/prepped
- Parks have been closed, metros available temporarily
- 35 loads of leaves have been picked up

Administrator Matt Heiser – Reported on the following:

- Karen Schweda/Administrative Assistant started on November 2nd.
- Advance Disposal acquired by Waste Management on October 29th, caused disruption in service
- Washington county has finished letter of understanding on the Transportation Plan

PUBLIC HEARING

Administrator Heiser provided an introduction on the 2021 Budget. No comment from the public. Motion by Trustee Knoebel, seconded by Trustee Severance to close public hearing, carried by roll call vote: Hovland – aye, Wright – aye, Spenner – aye, Severance – aye, Knoebel – aye, Laubach – aye, Scheunemann – aye (7-0)

REPORT OF DEPARTMENT HEADS *continued*

Clerk/Deputy Treasurer Tammy Butz – Provided an update on the General Election scheduled for November 3, 2020

Treasurer/Deputy Clerk Julie Hundertmark – Presented the Cash on Hand and Investments Report for October 2020

Library Director Lori Kreis - provided a report on Library activity

COMMITTEE REPORTS

Administrative Committee – next meeting is November 10, 2020 in the Community Room to review the Employee Handbook

Protection & Public Safety – no report

Public Works and Public Services – no report

Plan Commission – no report

Park & Recreation – Next meeting is November 4, 2020 at the Municipal Annex Building

Library Board – Next meeting is November 9, 2020 in the Community Room

Mid-Moraine – no report

UNFINISHED BUSINESS

Administrator Heiser reported on updates to the 2021 Village Budget and recommend waiting for the Washington County Budget to be received.

Motion by Trustee Spenner, seconded by Trustee Knoebel to remove the stop sign at the intersection of Braatz Drive and Gavin Parkway, carried by roll call vote: Wright – nay, Spenner – aye, Severance – aye, Knoebel – aye, Laubach – aye, Hovland – aye, Scheunemann – nay (5-2)

NEW BUSINESS

Motion by Trustee Hovland, seconded by Trustee Severance to approve road closures for the Christmas Parade on December 6, 2020, voice vote, motion carried.

No action taken on the review of payroll practices and impact of shift change of police officers.

Motion by Trustee Knoebel, seconded to Trustee Severance to keep the Roads to Recovery Act funds, voice vote, motion carried.

Motion by Trustee Wright, seconded by Trustee Laubach to approve purchase of a detachable plow in the amount of \$5,590 with use of the Recycling Outlay funds, voice vote, motion carried.

PUBLIC COMMENT – no comment

CLOSED SESSION

Motion by President Scheunemann, seconded by Trustee Wright to convene into Closed Session pursuant to Section 19.85(1)(e) and 19.85(1)(c) Wis. Stats., to discuss the performance evaluation of the Village Administrator, T-Mobile lease on the water tower and to consider a development agreement with Kilo Tango, carried by roll call vote: Spenner – aye, Severance – aye, Knoebel – aye, Laubach – aye, Hovland – aye, Wright – aye, Scheunemann – aye (7-0).

Motion by Trustee Knoebel, seconded by Trustee Severance to reconvene into Open Session at 8:33 P.M. pursuant to Section 19.85(2) Wis. Stats., carried by roll call vote: Spenner – aye, Severance – aye, Knoebel – aye, Laubach – aye, Hovland – aye, Wright – aye, Scheunemann – aye (7-0).

Motion by Trustee Hovland, seconded by Trustee Wright to approve the tower agreement, voice vote, motion carried.

Motion by Trustee Wright, seconded by Trustee Knoebel for approval of the Kilo Tango proposal, voice vote, motion carried.

Motion by Trustee Knoebel, seconded by Trustee Laubach to adjourn at 8:35 P.M., carried by roll call vote: Wright – aye, Spenner – aye, Severance – aye, Knoebel – aye, Laubach – aye, Hovland – aye, Scheunemann – aye (7-0)

Tammy Butz
Village Clerk/Deputy Treasurer