

The Kewaskum Village Board, Washington County, Wisconsin met in regular session at the Kewaskum Annex Building, 1308 Fond du Lac Avenue.

Board Members Present: Laubach, Knoebel, Severance, Spenner, Wright, Hovland, and Scheunemann

Staff Members Present: Heiser, Aupperle, Bishop, Groeschel, Hundertmark, Butz, Kreis, and Steiner

President Scheunemann called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Trustee Wright, seconded by Trustee Hovland to approve the November 2, 2020 meeting minutes, voice vote, motion carried.

APPEARANCE BY CITIZENS – none

REPORT OF DEPARTMENT HEADS

Fire Chief Mark Groeschel – Summary of the October 2020 report:

Fire calls	7	Year to date	60
Fire Training	30.00 hours	Year to date	1117.75 hours
Other Activities	396.50 hours	Year to date	1366.72 hours
Rescue calls	39	Miles	1154.3

Police Chief Tom Bishop – presented his October 2020 report:

Ordinance Citations	9		
Traffic Citations	20	Traffic Warnings	34
Traffic Accidents	4	OWI Arrests	1
Felony Charges	2	Misdemeanor Charges	4

DPW Working Foreman Dennis Aupperle – reported on DPW activity:

- Concrete sidewalk was replaced at 940 Fond du lac Avenue
- 71 loads of leaves have been picked; leaf collection will conclude this week
- Saturday, November 21st will be the last day the yard is open this year
- Flags were displayed for Veteran’s Day, will be replaced with Christmas decorations

Administrator Matt Heiser

- The 9/11 Memorial group has scheduled their grand opening on June 14, 2021 and will be holding an event for the 20th anniversary of 9/11.
- The Chamber of Commerce has approved a donation of approximately \$3,100 to replace the Welcome Sign. Trustee Spenner noted that per the Donation Policy, this needs to be approved by Administrative Committee.

Clerk/Deputy Treasurer Tammy Butz – reported on the General Election and potential recount

Treasurer/Deputy Clerk Julie Hundertmark – reported on Cash on Hand and Investments – October 2020

Library Director Lori Kreis - provided a report on Library activity

COMMITTEE REPORTS

Administrative Committee – Trustee Spenner reported that the Administrative Committee met earlier this evening and recommend payment of bills. Motion by Trustee Wright, seconded by Trustee Spenner to approve payment of bills, voice vote, motion carried.

Trustee Spenner reported that the committee recommends empowering department heads to overspend operational budgets for reimbursement of expenses under the CARES Act. Motion by Trustee Wright, seconded by Trustee Knoebel, voice vote, motion carried.

The Administrative Committee will review payroll practices in January/February 2021.

Protection & Public Safety – no report

Public Works and Public Services – no report

Plan Commission – no report

Park & Recreation – Trustee Wright reported that the committee met to review the Letter of Understanding with KYSO and KAA. The formal Letter of Understanding is pending.

Library Board – Trustee Spenner reported that the Library Board will meet on December 14, 2020.

Mid-Moraine – no report

UNFINISHED BUSINESS

Motion by Trustee Wright, seconded by Trustee Severance to approve the amended Library Budget, voice vote, motion carried.

Administrator Heiser recommended cutting \$24,000 from the initial budget to qualify for expenditure restraint. Reductions include a \$14,000 decrease in the Library Budget due to the new Shared Facilities Agreement and a \$10,000 decrease by postponing the purchase of MiView. Motion by Trustee Knoebel, seconded by Trustee Severance to approve budget as recommended by Heiser, including updated budget amounts in twelve G/L Accounts, voice vote, motion carried.

Motion by Trustee Hovland, seconded by Trustee Wright to approve Letter of Understanding from Washington County for the Transportation Plan, voice vote, motion carried.

NEW BUSINESS

Motion by Trustee Wright, seconded by Trustee Severance to approve the Highway 45 Utility Design costs of \$105,000 to be financed with 2021 borrowing, voice vote, motion carried.

Motion by Trustee Wright, seconded by Trustee Severance to accept temporary easements proposed by Wisconsin Department of Transportation for Highway 45 project totaling \$641, voice vote, motion carried.

Motion by Trustee Knoebel, seconded by Trustee Severance to approve the KAA batting cage proposal for Kiwanis park, including moving the horseshoe pits to the American Legion, voice vote, motion carried.

Motion by Trustee Wright, seconded by Trustee Severance to approve Operator License for Jennifer Lindfors, voice vote, motion carried

PUBLIC COMMENT – none

Motion by Trustee Knoebel, seconded by Trustee Hovland to adjourn at 7:45 P.M., motion carried by roll call vote: Severance – aye, Knoebel - aye, Laubach – aye, Hovland – aye, Wright – aye, Spenner – aye, Scheunemann – aye (7-0)

Tammy Butz
Village Clerk/Deputy Treasurer