

The Kewaskum Village Board, Washington County, Wisconsin met in regular session in the Council Room of the Municipal Building, 204 First Street.

Board Members Present: Spenner, Hovland, Wright, Wendelborn, Weninger, Knoebel and Martin

Staff Members Present: Gitter, Butz, Bishop, Aupperle and Kreis

President Spenner called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Wright, seconded by Weninger to approve the November 7, 2022 meeting minutes, voice vote, motion carried.

**PUBLIC HEARING** – Spenner opened the public hearing on the 2023 Budget. No comment from the public. Motion by Wendelborn, seconded by Hovland to close public hearing, carried by roll call vote: Wendelborn – aye, Weninger – aye, Knoebel – aye, Martin – aye, Hovland – aye, Wright – aye, Spenner – aye (7-0).

**APPEARANCE BY CITIZENS** – none

#### **REPORT OF DEPARTMENT HEADS**

**Administrator Gitter** – reported on Administrator activities including Shared Facilities, Organizational Study, Strategic Planning, 2023 Budget and the Downtown Redevelopment Plan.

**Fire Chief Mark Groeschel** – no report

**Police Chief Tom Bishop** – The October report was provided:

Ordinance Citations	17		
Traffic Citations	56	Traffic Stops	119
Traffic Accidents	9	OWI Arrests	2
Felony Charges	2	Misdemeanor Charges	4

**DPW Working Foreman Dennis Aupperle** – reported on DPW activity, including the Brooklane Street project, three water main breaks, leaf pick-up and repair work on the water tower.

**Clerk/Deputy Treasurer Tammy Butz** – reported on Clerk/Deputy Treasurer activities including delinquent water/sewer utility accounts, the General Election and Trustee Candidate Packets.

**Treasurer/Deputy Clerk** – Gitter provided the October Cash on Hand & Investments report and noted that PNC Bank will be closing.

**Library Director Lori Kreis** – reported on October circulation and staffing update.

#### **COMMITTEE REPORTS**

**Administrative Committee** – Hovland reported that the Administrative Committee met earlier this evening and recommends approval of the following items:

Motion by Hovland, seconded by Knoebel to approve October Accounts Payable, voice vote, motion carried.

Motion by Hovland, seconded by Wright to approve October Payroll, voice vote, motion carried.

**Protection & Public Safety** – no report

**Public Works and Public Services** – no report

**Plan Commission** – Hovland reported that the next meeting is November 22, 2022.

**Park & Recreation** – Wright reported on the November 16, 2022 meeting.

**Library Board** – Martin reported on the November 14, 2022 meeting.

**Mid-Moraine** – Hovland reported on the November 16, 2022 meeting.

**Community Investment Committee** – no report

#### **UNFINISHED BUSINESS**

Motion by Knoebel, seconded by Wendelborn to approve the 2023 Budget with reallocating funds to DPW Wages, Storm Sewer maintenance and crack filling and reducing the Library portion of levy by \$16,000, voice vote, motion carried.

No action taken on PTO.

Motion by Wendelborn, seconded by Knoebel to adopt the Administration Job Descriptions, effective January 1, 2023, voice vote, motion carried. Consensus of Village Board to modify Municipal Code Sections 2-153 and 2-62 as presented.

Motion by Hovland, seconded by Martin to adopt Ordinance 2022-05 Room Tax, voice vote, motion carried.

**NEW BUSINESS**

Motion by Knoebel, seconded by Weninger to post DPW jobs with lab services ending, voice vote, motion carried.

Consensus of board to schedule a combined Village Board & Library Board meeting to discuss Shared Facilities.

**PUBLIC COMMENT** – Teresa Meltz responded to concern of what can be posted on the Library bulletin board.

Mugs McFadden expressed concern that a second-floor library doesn't work for elderly or children and that it restricts library activity.

Connie Zemlicka noted that the Library petition was created to see what support they have for a separate building.

Motion by Spenner, seconded by Knoebel to convene into closed session at 8:15 p.m., pursuant to Section 19.85(1)(c) and 19.85(1)(e) Wis. Stats, to discuss the police union and TID #4 Development, carried by roll call vote: Weninger – aye, Knoebel – aye, Martin – aye, Hovland – aye, Wright – aye, Wendelborn – aye, Spenner – aye (7-0)

Motion by Knoebel, seconded by Wendelborn to adjourn at 8:47 p.m., voice vote, motion carried.

Tammy Butz  
Village Clerk/Deputy Treasurer

Approved: December 5, 2022