

The Kewaskum Village Board, Washington County, Wisconsin met in regular session in the Council Room of the Municipal Building, 204 First Street.

Board Members Present: Hovland, Wright, Weninger, Knoebel, Parse and Martin

Staff Members Present: Gitter, Butz, Groeschel, Aupperle, Carter and Kreis

Martin called the meeting of the Village Board to order at 7:00 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting. A moment of silence and the Pledge of Allegiance were observed.

Motion by Wright, seconded by Hovland to approve the December 4, 2023 meeting minutes, voice vote, motion carried.

PUBLIC HEARING - none

APPEARANCE BY CITIZENS - none

REPORT OF DEPARTMENT HEADS

Administrator Gitter – reported on municipal facilities, IT update, and downtown redevelopment

Assistant Administrator/Clerk Butz – reported on Q4 utility billing and trustee candidate nomination paperwork

Treasurer Carter – reported on November Cash on Hand and Investments and property taxes

Fire Chief Groeschel – provided his October & November Reports:

	October	November		October	November
Fire Calls	4	7	Year to date	75	82
Fire Training	45	142	Year to date	957.25	1099.25
Other Activities	201.53	130.50	Year to date	1438.03	1568.53
Rescue Calls	53	47	Miles	1373.8	1461.1

Police Chief Bishop – no report

Public Works Director Aupperle – reported on DPW activity, including final leaf collection, meter reading, snow and ice equipment checked, road repair and meter changes and radio reads

Library Director Kreis – provided her Director's report

COMMITTEE REPORTS

Administrative Committee – Hovland reported that the Administrative Committee met earlier this evening and recommends approval of the following items:

Motion by Hovland, seconded by Knoebel to approve November Accounts Payable, voice vote, motion carried.

Motion by Hovland, seconded by Wright to approve November Payroll, voice vote, motion carried.

Motion by Hovland, seconded by Knoebel to approve Public Depositor Security, Pledge and Custody Agreement, voice vote, motion carried.

Protection & Public Safety – no report

Public Works and Public Services – no report

Plan Commission – Next meeting is January 23, 2024

Park & Recreation – no report

Library Board – Next meeting is January 8, 2024

Mid-Moraine – no report

ED/AC – Met on December 12, 2023 and Public Forum is scheduled for January 3, 2024

EMS – no report

UNFINISHED BUSINESS - none

NEW BUSINESS

Motion by Knoebel, seconded by Weninger to donate \$5,000 to Friends of Parks group contingent upon Memo of Understanding agreement, voice vote, motion carried.

Motion by Martin, seconded by Wright to approve Shay's Kingdom liquor license transfer from 109 Main Street to 1273 Fond du Lac Avenue pending opening date, voice vote, motion carried.

Motion by Knoebel, seconded by Wright to approve Shay's Kingdom premise change, voice vote, motion carried.

No action taken on status of The Monarch Café & Catering LLC liquor license pursuant to Municipal Code 6-74.

Motion by Knoebel, seconded by Hovland to approve 2024-2025 Election Inspector appointments, voice vote, motion carried.

PUBLIC COMMENT – S. Hooker, 717 Drumlin Drive, commented on property taxes

Motion by Martin, seconded by Knoebel to convene into Closed Session at 7:43 p.m. pursuant to Wis. Stats. Section 19.85(1)(e) to discuss TID #3 Developer Agreement, carried by roll call vote: Hovland – aye, Wright – aye, Weninger – aye, Knoebel – aye, Parse – aye and Martin – aye (6-0).

Motion by Knoebel, seconded by Wright to reconvene in Open Session at 8:02 p.m. pursuant to Wis. Stats. Section 19.85(2), voice vote, motion carried.

Motion by Knoebel, seconded by Wright to approve TID #3 Developer Agreement with 80% incentive plan, voice vote, motion carried, Weninger abstained.

Motion by Wright, seconded by Hovland to adjourn at 8:05 p.m., voice vote, motion carried.

Tammy Butz
Assistant Administrator/Clerk

Approved: January 15, 2024