



License No.	_____
Date Issued	_____
Date Paid	_____
Receipt #	_____

SIDEWALK CAFE MUNICIPAL PERMIT

Village Right-of-Way

Section 18.401 Municipal Code

Fee: \$10.00

Effective April 1 to October 1

Businesses may expand their premise to create an outdoor seating area on part of the public right of way that immediately adjoins the premises for that purpose of consuming food or beverages prepared at the full service restaurant, coffee shop or tavern adjacent thereto.

The below named Property Owner or Occupant hereby apply for permission to place a sidewalk cafe at the below mentioned property within the village right of way immediately in front of and contiguous to the property owned and/or occupied by the applicant.

PROPERTY OWNER OR OCCUPANT _____

Address _____

Trade Name _____

Address (if different then above) _____

Telephone _____

Email _____

Copy of GIS map & dimensions

I CERTIFY THAT I HAVE FULL RIGHT AND AUTHORITY TO SIGN AS/FOR THE PROPERTY OWNER OR OCCUPANT.

Signature _____

Date _____

The application will also be reviewed by the Police Department, Fire Department, Department of Public Works and Village Administrator for compliance.

The site plan should depict the dimensions of the proposed sidewalk café, size and number of tables, chairs, planters, umbrellas, trees, location of doorways, benches, bike racks, trash receptacles, or other sidewalk obstructions either existing or proposed within the area between the building and the curb. The permit holder shall maintain a minimum of a five foot wide unencumbered, open and accessible portion of the sidewalk for pedestrian traffic safety at all times. The moveable sidewalk café improvements shall be removed while the business is closed, unless permission is granted to do otherwise by the city.

Office Use Only:

Verify that an Extension of Premise Application is Needed/Amended

SIDEWALK CAFE MAP



Property Line

Curb

Street Parking

The following must be accurately given:

- | | | |
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| <ol style="list-style-type: none"> 1. Dimension of sidewalk width. 2. Dimension from sidewalk display item.
(Each item needs to be listed.) <ol style="list-style-type: none"> A. _____ B. _____ C. _____ D. _____ E. _____ 3. Sidewalk Cafés can only be placed immediately in front of and contiguous to the property owned and occupied by the applicant. 4. The right-of-way/sidewalk café area shall have a minimum unobstructed clear width of five feet at all points. The five foot clear path should be indicated on the map. 5. No structure or display may be permanently attached within the right-of-way. 6. The license holder is responsible to see that alcoholic beverages are served in compliance with state law. No alcohol beverage may be served, sold or consumed during the closed hours of licensed premise. | <p>TO CURB</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> | <p>TO BUILDING</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> |
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